

Haverford Township
Shade Tree Commission
2024 Agendas and Minutes

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[February](#)

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No May meeting

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No December meeting

Disclaimer: Every document provided by the group is included in this archive packet. The boards, committees, and commissions are responsible for providing agendas and minutes for each meeting.

Haverford Township - Shade Tree Commission

Meeting: Monday, January 22, 2024

Time: 7:30 p.m.

Location: Room B, 1014 Darby Rd., Havertown Pa., 19083

Agenda

Commission Work Session (No Public)

Reorganization Appointments

Public Comments (if any)

Plan Reviews (if any)

Approval of Minutes from November 27, 2023

2024 Tree City USA Application

2024 Goals Discussion

New Business (if any)

Haverford Township - Shade Tree Commission

Meeting: Monday, January 22, 2024

Time: 7:30 p.m.

Location: Room B, 1014 Darby Rd., Havertown Pa., 19083

Minutes

Jim Stephens called the meeting to order at 7:30 p.m.

Commission Members Attending:

Jim Stephens, Felicia Hurewitz, Pano Kalogeropoulos, Edmond Krasniqi
Township Representation: Alexis De Santi (TWP Special Projects Coordinator)
Members not attending: Doreen Saar, Andrew Mink, Marie Occhiogrosso

Appointment: New STC Chair and Secretary for a three (3) year term to expire December 31, 2026

Motion approved to appoint Jim Stephens as STC Chair

Motion approved to appoint Doreen Saar as Vice Chair

Motion approved to appoint Edmond Krasniqi as STC Secretary

Minutes from the November 27, 2023 meeting were approved

Public Comments: None

Property Plan Reviews

14 Claremont Blvd. This was not a formal review as the developer was not present. More like a heads up for an upcoming presentation. A property at this address was reviewed in August 2022. 2 houses have been built and now have the addresses of 6 and 8 Claremont. This is a different project at the 14 Claremont address proposing 3 new houses. Insufficient plan information. Requested additional information to accompany the plan including list of tree species to be planted, placement of trees to be removed, more details on the dwelling, confirming plan dates (current version displays October 2021), adding address to the plan. Requested for the applicant to address above questions, and present to the STC commission at a future meeting. Alexis to coordinate with the township and applicant. Jim to follow up with the Planning Commission on the status of this plan with them.

300 Farwood Rd

Joe Celia to provide additional explanation as to why heritage tree was removed without STC review. It was determined that the oak tree was in decline, and aligned by the STC. All removed trees to be replaced or reimbursed appropriately. Alexis to coordinate with Joe for additional information. Jim to send an email addressed to Dave Burman to Alexis to establish a paper trail for this request.

Permit request review:

Jim to follow up with the Planning Commission on the status of this plan with them.
300 Farwood Rd

Joe Celia to provide additional explanation as to why heritage tree was removed without STC review. It was determined that the oak tree was in decline, and aligned by the STC.

All removed trees to be replaced or reimbursed appropriately.

Alexis to coordinate with Joe for additional information

Jim to send an email addressed to Dave Burman to Alexis to establish a paper trail for this request.

Permit request review:

Sycamore tree removal at Stanley and Eagle. Request to the TWP for removal of this tree was brought by Alexis. Jim visited this property. There are actually 2 trees which both appear to be healthy Heritage trees. They are on the street on Stanley in front of the home. The trees are close to the sidewalk but not encroaching on it at this time. There is a limb over the home. No arborist recommendation is available with this request. Committee was in agreement to recommend denial of the request to remove either tree. Jim to send a letter to the TWP documenting this denial and recommending pruning of the tree limb over the roof and future repair of any damage to the sidewalk.

Heritage Tree Recognition Process

Continuing discussion of Heritage Tree plaques. Doreen will put together a real size sample of a plaque for the next meeting. Alexis to check if Township has a tree removal request and send to Jim. Removal of Heritage trees to be approved by STC

General Discussion:

Tree City USA application has been submitted by Paul Davit. Further updates will be shared in March of 2024.

Tree Lottery

Event to be held April 12, 2024 to show appreciation to HHS volunteers, with invite pending from the Township. Marie to head this up. STC considering to continue working with HHS Volunteers in 2024 to assist in helping people who were unable to pick up or plant their tree. STC to begin planning for the next Tree Lottery, planned for Arbor Day, April 20, 2024. Update the Tree Lottery form to include if a volunteer is needed for the delivery and/or planting the tree. Felicia to do. Continued discussion and planning for any leftover trees. Continued discussion on further outlining the planning for the Tree Lottery. Jim and Felicia to plan and go soon to Tree Authority to tag trees.

Alexis presented a preliminary form of a spreadsheet that captures removed public shade trees in 2022-2023. The list is in progress, and Alexis will share a more completed list with STC when ready.

Alexis is continuing to utilize iTree software to populate with the tree canopy in the township

Continued discussion for the township need to support the planting of a lot more public trees, especially around places with no trees or where trees were cut down. We need to educate people on the need for tree replacement. Who will do it? Who will pay?

Continued discussion for the township need to support the planting of a lot more public trees, especially around places with no trees or where trees were cut down. We need to educate people on the need for tree replacement. Who will do it? Who will pay?

Recommendation for the STC to further review and simplify tree code

New Business. See permit request review

Goals Discussion

Include the goals as part of meeting minutes for monthly review. Jim provided a print copy of goals to STC. *Refer to below Appendix for 2024 Goals

The meeting ended at 9:30 pm.

The next meeting is scheduled for Monday February 26, 2024 at 7:30p.

Respectfully submitted,
Edmond Krasniqi, Secretary

*Appendix not provided to the Township

Haverford Township - Shade Tree Commission

Meeting: Monday, February 26, 2024

Time: 7:30 p.m.

Location: Room B, 1014 Darby Rd., Havertown Pa., 19083

Agenda

Agenda Items:

Commission Work Session

Approval of Minutes from January 22, 2024

Public Comments

Plan/Permit Reviews

- 14 Claremont Blvd. Caramanico Homes, LLC. G.D. Houtman & Son, Inc. Civil Engineers.

Tree Removal Requests

- Report on sycamore request from Eagle and Stanley
- Discuss and make recommendation on request from Windsor Park Lane

Report and Plan

- Tree Lottery process (4/20/24)

Heritage Tree Recognition Process

Continuing Business

- Discuss use of Google Docs
- Geomapping TWP tree canopy
- PROS plan report - Arborist

New Business (if any)

Review 2024 Goals (as time permits)

Haverford Township - Shade Tree Commission

Meeting: Monday, February 26, 2024

Time: 7:30 p.m.

Location: Room B, 1014 Darby Rd., Havertown Pa., 19083

Minutes

Jim Stephens called the meeting to order at 7:36 p.m.

Commission Members Attending:

Jim Stephens, Felicia Hurewitz, Pano Kalogeropoulos, Andrew Mink, Marie Occhiogrosso

Township Representation: Alexis De Santi (TWP Special Projects Coordinator)

Members not attending: Doreen Saar, Edmond Krasniqi

Minutes from the January 22, 2024 meeting were approved

Public Comments: None

Property Plan Reviews

300 Farwood Rd

Alexis reported that the township is confident it was a hazardous Heritage Ash species and taken down by the township. Alexis also emphasized that there was receptivity by the township to document tree removals.

Committee requests that we see the paper trail on such removals going forward.

14 Claremont Blvd.

There was discussion during the week with Caramanico and Twp about whether the developers would submit an updated plan as requested and whether they would come to present at the meeting.

In the end they did not submit an updated plan and did not come to the meeting.

Permit request review

No members of the public present to discuss the current requests

2 Sycamores at Eagle and Stanley

Jim reported that he sent a letter to the TWP recommending denial of the request to remove one or both trees and recommended appropriate pruning.

Red Maple at 305 Windsor Park Lane

Jim made a site visit, took photos and shared his observations

Pano also went and took photos and spoke to the homeowner who reported that falling limbs had damaged his car.

The tree crowds the curb space, the roots are pillowing and there is visible breakage and rot.

Andrew will visit the site post meeting to review and examine before making a decision. A vote was tabled until Andrew could weigh in with his insight. Andrew reported after visiting the site, agreed with removal. A letter of recommendation was sent to the TWP on March 28, 2024

Tree Lottery

Update planning for Tree Lottery scheduled for April 20, 2024

Jim and Felicia tagged 120 trees at Tree Authority. The species available via Spring Lottery are as follows: red maple-12; lemarckii serviceberry-12; yellow bird magnolia- 12; norway spruce- 12; swamp white oak- 12; princeton elm- 12; black cherry-6; cherokee dogwood- 12; American sycamore- 12; heritage river birch- 12

Update the Tree Lottery form to include if a volunteer is needed for the delivery and/or planting the tree. Felicia requests that we use Qualtrix; Pano and Marie request that we use Google Forms. Alexis checked and found use of Google Forms is acceptable to the TWP (3/29)

Felicia requests an auto-email that requires participants to confirm their intention to pick up a tree; it will also list their tree selections for future reference, in case we experience similar registration challenges as the fall

Andrew to create a summary of the tree species needs to be included in information to promote viability after planting

Tree lottery timeline: Marie to begin posting to social media, promoting the giveaway ASAP; Felicia to share the info for the website with Alexis by Friday, March 1; Tree lottery to open by March 11; form will be live until March 24; Felicia to notify winners via email through the Shade Tree email address around April 8; Marie to text recipients a reminder text on April 18; trees to be unloaded on April 19 Andrew volunteered to do a short training on planting for HHS volunteers at 3 pm; tree lottery Saturday, April 20

Other Business.

Geomapping

Andrew put together a Cover Assessment and Tree Benefits Report using iTree Canopy using 600 random points for the committee to review.

Based on the data entered, we have approximately 33% of the township with tree and shrub cover class.

Alexis also utilized iTree software, using 500 points, to assess tree canopy in the township and came up with similar numbers

Discussion for the township need to support the planting of a lot more public trees Based on data, our goal would be to maintain the current tree and shrub cover class percentage. Discussion about how to logistically implement review of tree canopy annually to ensure we are meeting this goal of maintenance percentage

Code Language

The committee is concerned over ambiguous language in the code. One example is whether a Public Tree, which is suggested for removal, should be referred to the Shade Tree Commission for our recommendation.

Andrew suggested that this is where a township arborist is essential. Jim reported that a TWP arborist was a top recommendation of the Open Spaces plan.

Felicia makes a motion for Marie to speak @ the Commissioner's meeting asking for clearer language in the code and to request a township arborist; it was seconded by Pano. Voted on unanimously.

Heritage Tree Recognition process. Not Discussed

TWP list of removed trees annually. Alexis is continuing to work on building the 2024 list.

General Discussion

Jim presented an idea that he shared with Commissioner Gerry Hart regarding including tree giveaway information in new resident packet. Some discussion.

Discussion continued about the number of new residents within the township annually and if we could STC logistically absorb that number of trees in addition to the regular lotteries

Alexis agreed to look into if there was data about new residents

The meeting ended at 9:00 pm.

The next meeting is scheduled for Monday March 25, 2024 at 7:30 pm.

Haverford Township - Shade Tree Commission

Meeting: Monday, March 25, 2024

Time: 7:30 p.m.

Location: Room B, 1014 Darby Rd., Havertown Pa., 19083

Minutes - In-person quorum was not reached for this meeting

Jim Stephens called the meeting to order at 7:35 PM.

Commission Members Attending: Jim Stephens, Doreen Saar, Felicia Hurewitz (phone), Marie Occhiogrosso (phone)

Township Representation: Alexis De Santi, TWP Special Projects Coordinator (phone)

Minutes from the February 26th, 2024 meeting were approved

Public Comments: None

Property Plan Reviews: None

Jim reported on letter sent to Caramanico after February meeting and on plan to meet developers and walk the 14 Claremont property to clarify the tree count

Doreen agreed to look into nature of the development project at 1401 Lawndale St., Havertown

Permit Request Review: None

Tree Lottery

Update planning for Tree Lottery scheduled for April 20, 2024

Jim will find out delivery time from Tree Authority on Friday April 19

Jim will coordinate people for taking delivery: Pano, Jim, Paul

Set-up on Sat. April 20 will start 8-8:30 in TWP parking lot. Pick-up to start at 9:00.

Marie reported that HS kids are eager to help with transport and planting as needed again this year

Marie reported that as of 3/25, 70 people had filled out applications using Google Forms available at TWP and FB page. Felicia reiterated that we need many more than 120 to be sure all the trees are taken.

We agreed to extend the application-closing deadline until April 6. Alexis will try to get this done at the TWP.

Jim and Doreen agreed to split the call list with Felicia to tell people what tree they have received. Calls will be made on April 11. They will discuss process in a phone conference before making calls. Marie will do a follow-up reminder text on April 18.

Andrew (Feb meeting) will create a summary of the tree species to be included in information to promote viability after planting. Give away at pick up.

Marie will contact commissioners and ask them to publicize to their email lists

TWP list of removed trees annually. Alexis is continuing to work on building the 2024 list.

Storm Water Management: Jim reported on conversation with Dave Burman suggesting STC should not be involved with storm water. Committee feels we have a role. Need to articulate this more clearly. Alexis will find out cost of Engineer coming to address our questions.

General Discussion

Jim presented an idea that he shared with Commissioner Gerry Hart regarding including tree giveaway information in new resident packet

Alexis agreed to look into if there was data about new residents

The meeting ended at 8:48 PM.

The next meeting is scheduled for Monday, April 29, 2024 at 7:30 PM.

**This meeting did not have a quorum.

Haverford Township - Shade Tree Commission

Meeting: Monday, April 29, 2024

Time: 7:30 p.m.

Location: Room C, 1014 Darby Rd., Havertown Pa., 19083

Minutes

Jim Stephens called the meeting to order at 7:30 PM.

Roll call was taken.

Attendance

Commission Members Attending: Jim Stephens, Felicia Hurewitz, Doreen Saar, Pano Kalogeropoulos, Edmond Krasniqi, Marie Occhiogrosso, Andrew Mink

Township Representation: Alexis De Santi, TWP Special Projects Coordinator, Gerry Hart (8th Ward Commissioner)

Commission Work Session

Minutes from the March 25th, 2024 meeting were approved.

Public Comments: None

Plan/Permit Reviews:

7 Coopertown Rd. Jonathan Alderson, Landscape Architect, Wayne PA
Removal of 76.8 inches; planting 49 primarily native at 98 inches
Doreen moved to vote; Marie seconded. The project was approved.

14 Claremont Blvd. Caramanico Homes, LLC. Gus Houtman and Son, Media PA
Proposing to plant 12 trees, four on each lot- (4 on street, 8 on the back)
Plan reviewed shows date October 2021, but it is updated on the record (April 16, 2024)
152" of trees were removed based on the Twp. replacement formula.
24" of street trees and other replacements will be planted
64" of replacement at \$250/inch will be assessed. Total. \$16,000
Pano asked the question if permits were issued for 5 trees over 30"
Concern was for over-eager developers to remove trees without permits
Removal of trees should be based on necessity.
STC working with the township for greater process of transparency
Motion to approve plan
Jim moved to vote, Andrew seconded. Plan was approved

Chatham Park Elementary School. Crabtree Rohrbaugh Assoc. Architects, Mechanicsburg PA. Ken Matthews presenting.

Discussed: Chatham is need of major renovation. Worked with the school for the building to grow to about 90k square feet (from 60k)

New parking lot, additional classrooms in the back

New front loading dock, Main admin replaced with the 2 story wing

6 cherry trees will remain along the iconic front walk

Ken worked with Jim and Mark to update plans to mimic existing trees, and added new trees across the parking lot. Discussed the issue of trees being removed near the street to build a storm water basin. Possible move those trees.

145 inches of trees will be removed. The current plan calls for replacement of 140” There was discussion of the importance of shade for the children and that there was space available. Linwood School given as an example of tree loss.

The STC asked for up to 30 more trees to be added to the plan and suggested some alternatives to those proposed based on survivability.

Tree removal scheduled for summer 2024 with completion by August 2025.

The committee agreed that Ken would resubmit the plan with more and different trees. Plan Approved.

Tree Removal Requests: None

Heritage Tree Recognition Process

Not discussed this meeting.

Continuing Business

Developers following township planning and zoning if building 3 houses on a 1-house lot. There is an interest in maintaining larger lots with fewer houses.

How can subdivision of property after sale be prevented? Gerry Hart suggested it's possible for original owners to create an easement. Complicated issue.

Issue of storm water management was discussed. Are trees are counted as part of storm water management related to Chatham. Ken suggested no.

Consider how we could be working with the engineering to understand if trees are considered as part of storm water management as part of ordinance to support protecting trees.

Doreen discussed using STC lottery leftovers to be shared with the school district

STC recommends using the updated list to diversify trees (away from the red maple)
Tree Lottery

Discussed penalty for no shows, or applied when they won within the last year, or cases where people rejected all cases (about 15 cases in total)

Consider developing a database of previous submissions to compare against new submissions

Consider following up with the no winner list to let them know they didn't win

Consider adding a description of size of tree at pickup (average 6 feet)

Consider adding a pop-up or required field on the application page with the disclaimer to ensure new applicants:

Did not apply in the last year

Will pick up any choice

Must provide a phone number

Consider reaching out to civic association or Parks & Recreation for any remaining trees that were not picked up

Motion to approve creating a database to ensure no repeat winners within same or previous year and be removed from next round of lottery was approved.

New Business (if any): None

Review 2024 Goals (as time permits)

Not discussed this meeting.

The meeting ended at 9:30 PM.

The next meeting is scheduled for Monday, June 24th, 2024 at 7:30 PM.

Haverford Township - Shade Tree Commission

Meeting: Monday, June 24, 2024

Time: 7:30 p.m.

Location: Room B, 1014 Darby Rd., Havertown Pa., 19083

Agenda

Agenda Items:

Commission Work Session

- Approval of Minutes from April 29, 2024
- Review and approval of Annual Report.
- Note: Jaime Jilozian as replacement for Joe Celia. Alexis will report.

Public Comments

Plan/Permit Reviews

- 7:40PM – 9 Blakely Road, Haverford, PA, David Fiorello, Engineer, Schock Group

Tree Removal Requests: None

Report and Plan

- Tree Lottery process (4/20/24): Review process of giveaway, suggest improvement

Heritage Tree Recognition Process

Continuing Business

- Discuss use of Google Docs
- Geomapping TWP tree canopy
- Discuss our interest in storm water management, possible meeting with engineer, \$
- Idea of offering a free tree to a new TWP resident, f/u
- Get to know your commissioner

New Business (if any)

Review 2024 Goals (as time permits)

Haverford Township - Shade Tree Commission

Meeting: Monday, June 24, 2024

Time: 7:30 p.m.

Location: Room B, 1014 Darby Rd., Havertown Pa., 19083

Minutes - In-person quorum was not reached for this meeting

Doreen Saar called the meeting to order at 7:30 PM.

Roll call was taken. In-person quorum was not reached for this meeting.

Attendance

Commission Members Attending: Andrew Mink, Doreen Saar

Township Representation: Alexis De Santi, TWP Special Projects Coordinator

Members Listening in on Zoom: Jim Stephens, Felicia Hurewitz, Marie Occhiogrosso, Pano Kalogeropoulos

Commission Work Session

Minutes from the April 29th, 2024 meeting could not be approved - in-person quorum not reached.

Public Comments

None this meeting.

Plan/Permit Reviews

9 Blakely Road, Haverford, PA. Although the STC was told that David Fiorello, Engineer, Schock Group (representing John Shandra Landscape Architecture, Collegeville, PA) would appear to represent the applicant, no one attended this meeting. The permit was denied because no arborist report was presented to justify that the 38" oak should not be included in the calculation of the required planting. People representing the owner of the property will be contacted about requirements for the next meeting.

Tree Removal Requests

A tree removal request from 202 Canterbury was reviewed. Andrew Mink, licensed arborist, assessed the tree and reported to the committee that the tree was diseased and dangerous to the community. The tree removal request was approved and this recommendation was sent to the TWP.

Heritage Tree Recognition Process

Not reviewed this meeting.

General Discussion

Members were urged to submit any changes to the STC annual report (which had been circulated by email) as soon as possible.

Alexis De Santi announced the appointment of Jaimie Jilozian as the new Zoning and Planning Officer. She will be invited to the July 22nd, 2024 STC meeting.

Although there is a review process for heritage trees, there is no budgeting for replacement. This needs to be discussed further and a plan recommended to the TWP for cataloging removal and doing replacement of heritage trees.

The Township needs to do maintenance pruning of existing trees.

Marie pointed out the removal of two large heritage trees at the corner of Ardmore and Ellis. Is the TWP aware? Is there a system for making the TWP aware?

Felicia is continuing to work with the Environmental Advisory Committee. EAC is also concerned about storm water accountability on the plans for sub-divisions and the need for trees to be more strongly considered. When plans have a clear storm water issue, a specialist should be reviewing the plans. Is this happening? Do we still want to invite TWP engineer to our meeting?

Pano added to the agenda an issue at Howell Lane of a 60" silver maple. Sidewalk damage was reported. Residents reported that the Township tree crew showed up without due process. Alexis will report on the Code statutes involving sidewalks.

Review 2024 Goals (as time permits)

Not reviewed this meeting.

The meeting ended at 8:30 PM.

The next meeting is scheduled for Monday, July 22nd, 2024 at 7:30 PM.

Haverford Township - Shade Tree Commission

Meeting: Monday, July 22, 2024

Time: 7:30 p.m.

Location: Room B, 1014 Darby Rd., Havertown Pa., 19083

Minutes - Only

Jim Stephens called the meeting to order at 7:30 PM.

Roll call was taken.

Attendance

Commission Members Attending: Jim Stephens, Doreen Saar, Marie Occhiogrosso, Edmond Krasniqi

Township Representation: Alexis De Santi, TWP Special Projects Coordinator; Jaime Jilozian, Director of Community Development

Members Listening in on Zoom: None

Commission Work Session

Minutes from the June 24th, 2024 meeting we approved.

Jaime Jilozian was introduced as the new Director of Community Development and stayed for the meeting.

Public Comments

None this meeting.

Plan/Permit Reviews

9 Blakely Road, Haverford, PA. Rich Repetto, landscaping contractor, representing John Shandra Landscape Architecture, Norristown PA, represented the applicant. Rich provided the arborist report that justified the removal of the 38" oak. Rich presented an updated planting plan showing trees covering the required 62" caliper tree replacement. All trees are planned for fall 2024 planting. Rich noted Nyssa Sylvatica tree was erroneously added to the plan, and will be removed. STC approved the permit.

128 Flintlock, Drexel Hill, PA. Request for removal was reviewed, but substantive rationale was not provided. Jim Stephens assessed the tree and sidewalk, and reported to the committee that the tree was not in violation of Haverford Township ordinance, nor was it a hazard. Request to remove this 30' healthy King Maple was denied. Jim Stephens will follow up with Alexis with a report.

Howell Lane. STC discussed removal of the 55" Silver Maple. Continuation of discussion from previous STC meeting. Residents reported that the Township tree crew showed up without a removal request being made. Jim Stephens to visit site and will provide an update at the next meeting.

Nitre Hall. Alexis De Santi notified the STC that a new request is pending for removal of a tree at the entrance of the Nitre Hall that appears to be potentially diseased. Jim Stephens will follow up with Alexis to review the tree health and report back to STC for next steps.

General Discussion

New township resident tree offering: STC discussed offering shade tree to new residents in the township. STC, Jamie and Alexis to discuss feasibility to offer trees to new residents including financial support, and other considerations (for example, check for water, sewage, gas lines).

Grading Permit process: STC and Jamie discussed potential updates to the grading

permit to include tree removal question.

Planting trees in the Verge (dog walk). Jaime said she was not aware of anything in the TWP code saying this could not be done, although there are some restriction against to proximity to corners and overhead wires.

Tree removal request: Alexis noted to the STC she is looking at the feasibility of updating the removal request form to streamline the process and the form.

Memorial Trees: STC discussed the possibility of implementing a memorial tree program, acknowledging the challenges related to maintenance and volunteer involvement. Jim Stephens to continue discussion on the feasibility and process for implementing a memorial tree program with Parks and Rec. Jamie will review feasibility and funding options to implement this program.

Heritage Tree Recognition: STC discussed the process and challenges of implementing a heritage tree recognition program, including the size and design of plaques and the potential inconsistency in ordering from different suppliers. Marie shared updates on the search for suppliers and the limitations encountered. Marie and Edmond to create a mock-up for the heritage tree plaque and share with STC members for review.

Reviewed tree removal requests with Alexis since beginning of the year. Discussed few instances where trees were not cut all the way down, and chunks of trees are left there (example, Polo Field) with new growth following. Alexis noted some of the tree chunks are left as nurse logs for some potential future plantings, just to let them decompose and provide some good nutrients, and support for wildlife. STC agreed with township's maintenance of these trees.

Solar Panels at Chatham School: STC discussed advocating for the reconsideration of installing solar panels on Chatham School, highlighting the financial and environmental benefits. The school board's previous decision against it was discussed, with plans to present further arguments in favor of the project.

Haverford Township Day: STC will have a table at the Haverford Township Day street fair to share information about STC, tree giveaway, and use as an opportunity to educate residents on the benefits of trees. Details to be set at the next meeting, prior to the event on October 5.

Formats for best internal communication:

STC will use meeting invites to better organize attendance and ensure quorum for future meetings. Edmond agreed to send out reminders of the meeting during the week before.

STC: descriptor will be used to start a subject line on an email with a new topic. This should reduce confusion and make things easier to find.

Review 2024 Goals (as time permits)

Not reviewed this meeting.

The meeting ended at 9:05 PM.

The next meeting is scheduled for Monday, August 26th, 2024 at 7:30 PM.

Haverford Township - Shade Tree Commission

Meeting: Monday, August 26, 2024

Time: 7:30 p.m.

Location: Room B, 1014 Darby Rd., Havertown Pa., 19083

Agenda

Agenda Items:

Commission Work Session

- Approval of Minutes from July 22, 2024
- Tree Giveaway (possible dates – October 26th, November 2nd, November 9th)
- Budget for 2025

Public Comments

Plan/Permit Reviews

- 7:40PM – 9 Blakely Road, Haverford, PA, David Fiorello, Engineer, Schock Group

Tree Removal Requests:

- Report on 128 Flintlock, Nitre Hall, and Howell Lane
- 114 Farwood. No permit. Kingkiner. 7/30/24.
- 7 Coopertown. 30” dying tulip poplar removed. Alderson.
- 36 Myrtle. Complaint. No removal request yet.
- 100 Decatur.
- 136 Tunbridge.

Continuing Business

- Reports from TWP. Grading permits. Tree removal form.
- Haverford Township Day, October 5th.

New Business:

- Adopt-a-Trail. Parks and Rec initiative.

Review 2024 Goals (as time permits)

Haverford Township - Shade Tree Commission

Meeting: Monday, August 26, 2024

Time: 7:30 p.m.

Location: Room B, 1014 Darby Rd., Havertown Pa., 19083

Minutes -

Jim Stephens called the meeting to order at 7:30 PM.

Roll call was taken.

Attendance

Commission Members Attending: Jim Stephens, Andrew Mink, Pano Kalogeropoulos, Felicia Hurewitz Doreen Saar

Township Representation: Alexis De Santi, TWP Special Projects Coordinator

Members Listening in on Zoom: None

Attendees from the Public: Chuck Harrington, owner of 715 Ardmore Ave; Vince Darazio, landscaper for Chuck Harrington

Commission Work Session

Minutes from the July 22nd, 2024 meeting were approved.

Public Comments

Discussion of Chuck Harrington's desire to cut down a 60" DBH Beech tree on his property (715 Ardmore Ave). Reasons include falling branches, concern about potential claims due to damage. Pictures indicate that the spread of the tree goes over the street, sidewalk and house. Pano highlighted that all large trees occasionally have branches fall, and confirmed that no damage had yet occurred. Andrew Mink discussed how falling branches might not indicate the tree is in decline absent other indications, but that a growing beech-specific pest might put the tree at risk at some point in the future. STC asked the owner to send us an arborist's report and a determination of whether the tree is a public street tree or not as it sits 28" from the street center. If the tree is a public tree, we will follow the arborist's recommendation. If the tree is not a public tree, the owner is free to do what he wants with it.

Discussion afterwards regarding the need to clarify in the code whether the tree replacement formula applies to private Heritage trees that are submitted for a tree removal permit.

Plan/Permit Reviews

128 Flintlock Rd – Recommendation: Do NOT remove. Repair sidewalk as needed

Nitre Hall – Recommendation: Ok to take down tree

Howell Lane – No further action required

314 Farwood – No permit was requested or issued. Kinginer took the tree down 7/30/24. Discussion of what the penalty might be for not filing a tree removal permit prior to taking down a tree? Note will be sent to Jaime Jilozian re: Codes.

7 Coopertown Rd - 30” Dying Tulip poplar removed, Alderson. Approved.

36 Myrtle Rd – Complaint from neighbor. No Removal Request has need submitted by the owner. Andrew expressed his opinion that the tree should remain, as it appears healthy.

100 Decatur Rd – Recommendation: Andrew inspected the tree. It has sap rot. Removal request approved.

136 Tunbridge Cir – Uncertainty regarding exact tree. Pano will go out and try to talk to owner to determine which tree they are requesting to cut down.

1631 Mount Pleasant – No permit submitted. Entire 40” DBH Oak tree was cut down on 08/10/2024 after a single branch fell during a storm the previous day.

General Discussion

The upcoming budget proposal for next year was discussed. The decision was made to increase the budget requested to reflect growing costs for trees, to allow for more trees to be planted and to potentially pay for volunteers to plant the trees. A budget of \$28,800 will be submitted.

Fall 2024 Tree Lottery tree distribution was set for November 9th, 2024.

Haverford TWP Day, October 5. STC will have a table and also potentially a flyer about the Tree Lottery, Heat Island poster, Reforest Haverford banner and other materials. Plans will be finalized at the September meeting.

315 Farwood – Felicia states that the house is too big for the property. This is a building/planning commission issue. However, the builder may not be conforming to the agreed-upon tree planting plan. Felicia will further investigate the tree planting.

Report on upgrading Tree Removal Form

Heritage Tree program

Discussion of changes to make to the Tree Code

Review 2024 Goals (as time permits)

Not reviewed this meeting.

The meeting ended at 9:00 PM.

The next meeting is scheduled for Monday, September 23rd, 2024 at 7:30 PM.

Haverford Township - Shade Tree Commission

Meeting: Monday, September 23, 2024

Time: 7:30 p.m.

Location: Room B, 1014 Darby Rd., Havertown Pa., 19083

Agenda

Agenda Items:

Roll Call/Attendance

Commission Work Session

- Approval of Minutes from August 26th
- Tree Lottery, Nov 9, discuss details of receiving (11/8) and giveaway (11/9)

Public Comments

Plan/Permit Reviews

Tree Removal Requests

Continuing Business

- Haverford TWP Day, October 5. Discuss details
- SHeritage Tree program

New Business (if any)

Adopt-a-Trail, Parks and Rec initiative

House is too big for the property, 315 Farwood

Potential changes to Tree Code, see attachment sent to Jaime Jilozian on 9/16/24

Review 2024 Goals (as time permits)

Minutes

HAVERFORD TOWNSHIP

Shade Tree Commission

Minutes for Monday, September 23rd, 2024

Meeting took place in Room 201B, Township Building, 1014 Darby Road, Havertown, PA 19083.

Jim Stephens called the meeting to order at 7:30 PM.

Roll call was taken.

Attendance

Commission Members Attending: Jim Stephens, Doreen Saar, Andrew Mink, Felicia Hurewitz, Edmond Krasniqi

Township Representation: Alexis De Santi, TWP Special Projects Coordinator; Jaime Jilozian, Director of Community Development; Gerry Hart, 8th Ward Commissioner

Members Listening in on Zoom: None

Commission Work Session

Minutes from the August 26th, 2024 meeting were approved.

Public Comments

None this meeting.

Plan/Permit Reviews

The Quadrangle, 3300 Darby Rd, Haverford, PA. The plan was presented by Mimi Winkler of Converse Winkler Architecture and Hans Haselbein, Landscape Architect, Apiary Studio. The Quadrangle discussion focused on proposed landscaping renovations, emphasizing the importance of species diversity and historical significance in plant selection around the small addition to expand the art studio, with landscaping playing a crucial role in enhancing the area's aesthetic and historical value. The team discussed the selection of trees and shrubs, aiming for a balance between formal garden elements

and native plant species, while also considering the symbolic significance of certain trees like Lindens to maintain a connection to the site's history. The team also discussed the importance of diversity in the tree species selected for the landscaping to ensure resilience against pests and diseases. STC recommendation for increasing the species variety was accepted by the presenters. The plan was approved pending resubmission showing increased species numbers. The plan was resubmitted on 10/1/24 showing 2 new species added to the original plan. STC approved the resubmitted plan. A letter was sent to Jaime Jilozian, Director of Community Development, on 10/3/24.

2612 Woodleigh Rd. The discussion centered on a tree removal request, where the consensus leaned towards denying the removal due to the tree's health, despite minor sidewalk issues. The conversation highlighted concerns about sidewalk damage, liability, and the broader implications of removing healthy trees on the Township's canopy affecting environmental goals. Alternatives such as repairing the sidewalk to accommodate the tree were discussed, reflecting a balance between preserving greenery and addressing public safety concerns. The STC recommended denial of the permit to remove the tree. A letter was sent to Dave Burman, Township Manager, on 9/28/24

General Discussion

Tree Lottery: The team discussed the effectiveness and challenges of the current tree lottery system, expressing concerns about its ability to meet the township's canopy goals and the difficulty in giving away large trees. The team considered revising the lottery to focus more on medium to large trees and possibly adopting a model similar to other townships that involves site-specific tree placement with review for appropriate growing conditions. The tree lottery will go forward as planned for 11/9/24. Staffing for receiving on Friday, 11/8 and distribution on 11/9 still need to be determined.

Data Collection: The team planned to conduct a survey to collect data on the success and status of trees given away in previous lotteries. This initiative aims to gather insights on tree survival, appropriateness of tree species to their planting sites, and homeowner maintenance practices. Team to create and distribute a survey to previous tree lottery participants to gather data on tree survival and any issues encountered.

Tree Planting and Maintenance: STC raised concerns about the lack of soil testing and appropriate site selection for tree planting, emphasizing the importance of matching tree species to site conditions for the success and longevity of trees. The team discussed the potential for more targeted tree planting efforts such as working through community organizations and the need for better education for residents on tree care.

Haverford Township Day: The discussion focused on preparations and activities for the event, including materials for Haverford Township Day, and literature on tree selection and planting. Plans were made for organizing the table, the materials to be distributed, and the importance of engaging with the community to promote tree planting and care. Jim, Marie, and Andrew agreed to staff the table on October 5. The TWP will directly reimburse expenses for materials.

Review 2024 Goals (as time permits)

Not reviewed this meeting.

The meeting ended at 9:10 PM.

The next meeting is scheduled for October 28th, 2024 at 7:30 PM.

Haverford Township - Shade Tree Commission

Meeting: Monday, October 28, 2024

Time: 7:30 p.m.

Location: Room B, 1014 Darby Rd., Havertown Pa., 19083

Agenda

Roll Call/Attendance

Commission Work Session

Approval of Minutes from September 23rd, 2024

Discuss details of receiving trees (11/8) and the giveaway (11/9)

Public Comments

Plan/Permit Reviews

780-88 College Ave, Haverford, PA. Linn Architects, Media, PA. Chris Arader
Landscaping. Rabbi Eli Furevitz currently living on property.

Llanerch Country Club, Havertown, PA. Nava Newell, Wayne, PA. James P. Bannon
Engineering.

351 Exeter Road, Haverford, PA 19041. Brian Madsen, Schock Group LLC, 1982 Butler
Pike, Conshohocken, PA 19428.

Continuing Business

Haverford Township Day, October 5th. Review and discuss. What was learned?

Heritage Tree recognition

Update on trees and sidewalks problem

Tree City application

New Business

Joint meeting with members of Parks and Rec regarding future planting plans

Adopt-a-Trail, Parks and Rec initiative

House too big for the property - 315 Farwood

Potential changes to Tree Code - Alexis. Attachment sent to Jaime Jilozian 9/16/24.

Review 2024 Goals

Minutes

HAVERFORD TOWNSHIP

Shade Tree Commission

Minutes for Monday, October 28th, 2024

Meeting took place in Room 201B, Township Building, 1014 Darby Road, Havertown, PA 19083.

Jim Stephens called the meeting to order at 7:30 PM.

Roll call was taken.

Attendance

Commission Members Attending: Jim Stephens, Doreen Saar, Marie Occhiogrosso, Edmond Krasniqi, Andrew Mink, Felicia Hurewitz, Pano Kalogeropoulos

Township Representation: Alexis De Santi, TWP Special Projects Coordinator

Members Listening in on Zoom: None

Commission Work Session

Minutes from the September 23rd, 2024 meeting were approved.

Public Comments

None this meeting.

Parks and Recreation Relationship Building

The team discussed 2024 planting programs (e.g. planting 600 trees by end of year, volunteer programs, school programs) and goals and future planting plans (focus on native species / drought resistant, watering challenge, memorial trees (don't do), adopt a trail or park programs, tree replacement and maintenance, funding options, greenways programs, collaborating more closely with the Shade Tree Commission). The conversation also addressed the need for resources and funding to support these initiatives and the importance of creating a sustainable plan for tree planting and maintenance.

Question raised about plan for replanting removed street trees. This is under Public Works. We need to f/u with Public Works about this.

Plan/Permit Reviews

351 Exeter Road: in collaboration with Brian Madsen, engineer for the Shock Group, and Dan Bedell of the Hess Landscaping group. No plan was submitted. This review will be moved to the next meeting planned for November 25 if timely submission is made.

780-88 College Ave: attended by Chris Arader Landscaping and Rabbi Eli Furevitz (currently living on property). The STC reviewed the plan that included moving, removing and replacing trees at the property and discussed the recommendation to diversify the tree species for the property. STC approved the plan pending resubmission with increased species numbers. The final plan was resubmitted post meeting 11/7 and approved unanimously by committee members.

General Discussion

Review of the Haverford Day STC table was deferred until a later date.

Heritage Tree Program.

Was publicized at the Haverford Day table

Edmond will send around a sample plaque for further discussion and decision to produce.

STC members discussed and finalized timing and preparation for the Fall Lottery, including tree pickup, delivery and planting options.

The team continued to discuss potential updates to the grading permit, and challenges with maintaining sidewalks near a protruding tree including ideation for potential recommendations and tree replacement plans.

Tree City Application is in process of being filled out. Currently waiting on information on the Township work program that Arbor Day requests.

Felicia reported that Joy Baxter, EAC, has put preliminary modification of the Storm Water Ordinance forward. Joy will provide us with updated details. This should include consideration of trees in the Storm Water formula.

Review 2024 Goals (as time permits)

Not reviewed this meeting.

The meeting ended at 9:10 PM.

The next meeting is scheduled for November 25th, 2024 at 7:30 PM.

Haverford Township - Shade Tree Commission

Meeting: Monday, November , 2024

Time: 7:30 p.m.

Location: Room B, 1014 Darby Rd., Havertown Pa., 19083

Agenda

Roll Call/Attendance

Commission Work Session

- Approval of Minutes from October 28th, 2024
- Tree Lottery, Nov 9. Review process and problems of Tree Giveaway (11/9)

Public Comments

Plan/Permit Reviews

- 351 Exeter Road, Haverford, PA 19041. Brian Madsen, Schock Group LLC, 1982 Butler Pike, Conshohocken, PA 19428. This continues on hold. Developer is continuing conversation with PECO and owners.
- 223 E Park Road, Havertown, PA. GD Houtman and Son, Engineer, Media, PA 19063; Caramanico Homes LLC.
- Llanerch Country Club

Continuing Business

- Follow-up on Storm Water Ordinance modification
- Haverford TWP Day, October 5. Review and discuss. What was learned?
- Heritage Tree program. Decisions about selection and award process.
- Problem of trees and sidewalks. Update.
- Tree City Application. Report

New Business (if any)

- House is too big for the property. 315 Farwood
- Report on changes to Tree Code - Alexis.
- Review 2024 Goals (as time permits)

Minutes

HAVERFORD TOWNSHIP

Shade Tree Commission

Minutes for Monday, November 25th, 2024

Meeting took place in Room 201B, Township Building, 1014 Darby Road, Havertown, PA 19083.

Jim Stephens called the meeting to order at 7:45 PM.

Roll call was taken.

Attendance

Commission Members Attending: Jim Stephens, Doreen Saar, Andrew Mink, Felicia Hurewitz, Edmond Krasniqi, Pano Kalogeropoulos

Township Representation: Alexis De Santi, TWP Special Projects Coordinator

Members Listening in on Zoom: None

Commission Work Session

Minutes from the October 28th, 2024 meeting were approved.

Public Comments

None this meeting.

Plan/Permit Reviews

351 Exeter Road: in collaboration with Brian Madsen, engineer for the Shock Group, and Dan Bedell of the Hess Landscaping group. No plan was submitted.

Llanerch Country Club (LCC): A group representing LCC, led by Brian Kelly, presented the issue that the Planning Commission had required that they build a sidewalk, ~ 1000' along the east side of Manoa Road as part of their project. This sidewalk, if built, would require the removal of most of the 75 mature (10-25" dbh) trees. Further there is a steep slope (30-75 degrees) horizontally across where the sidewalk would be making

construction difficult. The planning commission recommended that the LCC go thru a review from the Shade Tree Commission. The proposed sidewalk was discussed in detail. Jim Stephens visited the site to assess the threatened trees. The committee voted unanimously to support the request of the LCC group to have a waiver of the requirement that a sidewalk be built as part of this project. Jim Stephens sent a letter from the STC on Dec. 4, 2024, to the TWP and the LCC indicating the STC support of a waiver.

223 E. Park Road, Havertown. The plan was presented by Dan Caramanico of Caramanico Builders and Gus Houtman of GD Houtman Civil Engineers of Media PA.

All trees indicated for removal were healthy

Each tree to be removed was discussed as to size and species which were not always accurate on the plan.

Five species were listed for replacement. The committee recommended substitution of several species which would do better in this location. Hop Hornbeam replacing Tulip poplar and White oak replacing Red oak. Persian Ironwood and Kousa dogwood were recommended as smaller trees for under wires on the street.

The plan was approved pending changes of recommended species and accounting for trees not on the plan.

General Discussion

Heritage Tree Program.

Deferred to next meeting.

Edmond has sent out a sample plaque for further discussion and development of procedures for production and selection.

Fall Tree Lottery was reviewed:

All trees found homes

The process went smoothly except for trouble with transferring data from Excel to Google spreadsheets at the end. Difficulty with only some name and address matches. Need to iron this out. Agreed that Google provides better working process. All need to learn to use Google sheets.

Problem with # of people rejecting trees ranked 2nd or 3rd. Edmond will get exact % from the finalized working sheet.

Need to open the application process earlier. Maybe 2 months.

Discussion of qualifying tree to the site based on conditions. How to implement? Add questions to the applications?

Possibility of a blank, or no 3rd choice.

Discussed need for follow-up on plantings from previous lotteries. No decisions

Discussed date and tree # for Spring Lottery. No decision. Need to do at next meeting and order trees by end of January 2025.

Suggestion to not get any more elm trees as they are unlikely to be taken care of properly.

Andrew agreed to do/find a handout on pruning that could be distributed to recipients.

Tree City Application is in process of being filled out. Currently waiting on information on the Township work program that Arbor Day requests.

Alexis reported that she and Jaime Jilosian are working on Tree Code revisions and will have something for committee review before too long.

Date of the Volunteer Appreciation Dinner will be April 3, 2025 at the CREC.

Review 2024 Goals (as time permits)

Not reviewed this meeting.

The meeting ended at 9:15 PM.

The next meeting is scheduled for Monday, January 27th, 2025 at 7:30 PM.