

TOWNSHIP OF HAVERFORD

**Request for Proposals
Fire and Emergency Medical Services Study**

**Addendum No. 1
June 16, 2022**

The purpose of this addendum is to respond to inquiries as indicated herein.

1. **INQUIRY**

We noted that the Township is using Firehouse Software. Does that Records Management System include all of the response data from all 5 volunteer fire companies and also the Ambulance Service? Do you have any Township employees that are paid to respond to emergency calls and if so, is that also captured in Firehouse Software? We are trying to determine if you have just one, two, six or even seven different data sets, as the number of independent data sets that need to be extracted and analyzed will have a significant impact on the project cost.

RESPONSE

The Township currently uses Firehouse Software, which includes data from all five (5) volunteer fire companies. The system will allow queries at both the Township and individual fire company levels.

For the purposes of this study, there are no Township employees who are specifically paid to respond to fire calls.

Narberth Ambulance utilizes ESO Software. The Director of Paramedics will assist the selected consultant in obtaining usable data from Narberth Ambulance and/or the Delaware County Department of Emergency Management.

2. **INQUIRY**

Is it your intent that the results of the data analysis be reported at the system level or broken out into individual services? Again, this will have a significant impact on the project cost. When we evaluate your data, do you want it all combined into a single dataset and the results reported as an overall performance township wide, or do you want the performance of each fire company and the ambulance broken out and evaluated independently?

RESPONSE

The Township intends to review performance of each fire company and the ambulance independently. Thus, there would be six data sets: one for each company and one for the ambulance.

3. **INQUIRY**

Are community meetings non-negotiable or are you open to considering community surveys to solicit input? We have had many community meetings around the country - most especially post covid - where members of the community simply didn't attend. If you believe you will be able to attract a reasonable representation of your community at these five meetings, then meetings may be worthwhile. Otherwise, in many of our recent projects, we have met with better success by designing online surveys to capture community input.

RESPONSE

Haverford Township strives for transparency in everything we do. Section 3.a.ii of the RFP includes one option for stakeholder meetings. However, proposals may include alternate strategies for public and stakeholder input. The proposed strategy may include, but not be limited to: meetings, virtual meetings, charrettes, electronic surveys, key stakeholder interviews and interactive electronic and paper outreach. A creative strategy incorporating traditional and non-traditional public input methods will be considered. When proposing any strategy, consideration shall be given to ensuring validity of public input and responses. Proposals shall include a detailed justification for the proposed strategy.

END OF ADDENDUM