



# Agenda

## HAVERFORD TOWNSHIP

### Shade Tree Commission

**Monday, April 25, 2022 @ 7:30 pm**

**Location:** Township Building, Room 201B  
1014 Darby Road, Havertown PA 19083

**Agenda Items:**

1. Public Comments (if any)
2. Plan Reviews (as required)
  - No plans
3. Approval of Minutes from March 28
4. Spring Tree Giveaway April 30
5. Tree City USA Update
6. 2021 Annual Report to Board of Commissioners
7. Discussion Items:
  - Parks & Rec Tree Removal Process
  - Township responsibilities for planting and maintaining public trees
  - EAC/Tree Tenders Task Force
  - Revise Approved List of Township Trees
8. New Business (if any)

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**2022 Meeting Calendar: 4<sup>th</sup> Monday of Month @ 7:30pm**

~~January 24~~

~~February 28~~

~~March 28~~

April 25

May 23

June 27

July 25

August 22

September: No meeting, Jewish Holiday

October 24

November 28

December: No meeting, Christmas Holiday



## HAVERFORD TOWNSHIP Shade Tree Commission

### Minutes for Monday, April 25, 2022

Meeting took place in the Township Building, 1014 Darby Road, Haverford PA 19083, meeting room C.

Paul Davit called the meeting to order at 7:30 p.m.

Commission Members Attending: Paul Davit, Jonathan Alderson, Jim Stephens, Doreen Alvarez Saar, Mark Pennington, and Andrew Mink by phone

Absent: Panos Kalogeropoulos

1. No public comments
2. No Plans to review
3. Minutes from the March 28, 2022 STC meeting were discussed and will be further amended.
4. Paul reported, based on information he received from Dave Burman and Joe Celia, that the Tree City USA application was approved but the certificate has not yet been received by the TWSP.
5. Paul provided information from the TWSP Finance Committee that was sent to Tree City USA.
  - a. Trees planted by volunteers: 2017 - 80; 2020 - 76
  - b. Trees pruned by the TWSP: 2017 - 175; 2020 - 120
  - c. Trees removed by TWSP: 2017 - 132; 2020 - 100
6. Update on Spring Tree Lottery (4/30/22).
  - a. Analysis of lottery :  
229 total actual submissions  
  
73 people chose shade trees (51 shade trees were available)  
155 people chose flowering trees (49 flowering trees were available)  
Of the 100 trees available only 4 people had to accept their second choice.  
  
18 people completed the form incorrectly:
    - no email address

- made duplicate submissions (only one tree per house; husband and wife both entered the lottery)
  - no address
  - failure to select a tree.
- b. 75 people agreed to allow the STC to take pictures of the trees they won in situ. We will need to follow-up on this.
  - c. The website for the Lottery worked well.
  - d. The Tree Authority will deliver trees at 4pm on Friday April, 29.
  - e. Tree winners will be slotted for their pick-up at 9, 10 or 11am on Saturday April 30.
  - f. Doreen agreed to follow-up with publicity on the Tree Lottery.

7. Discussion items.

- a. We discussed sitting down with Parks and Recreation to work on developing process for tree removal and replanting. The Township needs to have a clear and transparent procedure to govern the process of tree removal. This process would include consultation by an arborist, review by the Shade Tree Commission, and a permit and approval by the Township Manager, Dave Burman. This process is critical for heritage trees as the removal of 2 heritages trees (one in Preston Park and the other on the Polo Field) demonstrates. Paul will work with Dave Burman to schedule this meeting. Some of the process is already in the code but may not be enforced (e.g. Permitting).
- b. There was a brief discussion about co-sponsoring a tree-pruning workshop with the CREC.
- c. Doreen informed us that a draft of the new Comprehensive Plan is on the TWSP website. There will be a period of 6 weeks available for public comment beginning on April 24, 2022.
- d. There was a discussion about developing a packet of materials about STC policies and procedures describing the committee's work that could be passed to new members in the future. This packet would include templates for the agenda and minutes, a copy of the Tree Code, a description of the process of land development review, the budget and tree removal fee spreadsheets, etc.
- e. Tree Tenders/EAC Taskforce: Tree Tenders will receive \$3200 from the STC budget to support tree-planting activities for the 2022 budget year. Jim will notify the principals' Noel Smyth and Jeanne Angell.
- f. Revising the TWSP list of approved trees is rescheduled for the next meeting.

The meeting ended at 8:45 pm.

The next meeting is scheduled for Monday, April 23 at 7:30p.

Respectfully submitted,

*Jim Stephens*, secretary