



Ice Rink Advisory Board Regular Meeting Agenda

Location: 1018 Darby Rd, Havertown PA 19083 @ Skatium

Date: Tuesday, April 19, 2022

Time: 7:30 P.M.

Call to order

Roll Call

Public Comments

Approval of minutes from last meeting – March 15, 2022

Old Business

Financials

Capital Projects

- All tabled until updates
- Locker Rooms
 - Separate females' hockey locker room from the figure skating locker room
- Solar Panels
- Carpeting upstairs
- Temperature Control Upstairs; Updated HVAC
- Toilet & Plumbing Repair - 1 in each of the male/female restrooms*
- Replaced rubber flooring in restrooms -- high traffic from entrance to toilets with people in skates has degraded the rubber flooring in the last 7+ years. No matter how much you clean it, it will always look dirty d/t skate blade grooves in the rubber.

Tenant Update

Operational Update

- Flooring update
- Audio System issues?
- Security - Cameras
- POS Training

Marketing

- Decals and signs
- Spring and Summer Youth League

New Business

Adjournment



Ice Rink Advisory Board Regular Meeting Minutes

Location: 1018 Darby Rd, Havertown PA 19083
Date: Tuesday, April 19, 2022
Time: 7:30 P.M.

Call to order: Jeremy Beha called the meeting to order at 7:30 pm.

Roll Call: Attendees: Barbara Latsios, Drew Simcox, Stacie Pugliese, Jeremy Beha, Rich Caesar. Rick Turnbull, Rob Cohen, Jason Brinn.

Absent: Adam Terranova, Kate Stickel, Commissioner Liaison Bill Wechsler

Public Comments: None

Approval of minutes from last meeting: Minutes approved.

Old Business:

Security: Rick from IT is evaluating where camera placement will be for security. One will definitely be placed by the bathrooms and one over by the locker room area in the back section of the rink. There will be 30 cameras total (not new) and the cameras will be visible to patrons. Timeline for installation will hopefully be ASAP, per township and IT.

Crossroads FSC had security issues with teens breaking in during event setup and causing trouble Friday April 8th. Rick Turnbull reports signs were clearly posted for 'private event'. Haverford police were called. Finland arrived that evening, doors needed to remain locked to monitor and control security issues from earlier. Small groups were permitted in to use the bathroom.

Spring and summer youth ice hockey league evaluations begin next week. Spring Season will officially begin April 30th and will run from 2pm-8pm.

Crossroads FSC scheduling changes: Per Rick Turnbull the skating club will have one hour of ice for additional coaching after Learn to Skate Sunday afternoons year round. Tuesdays CFSC will start 4-5:30, Wednesdays 3:30-5:00, Thursdays 3:30-5:15. Rick is willing to help the skating club out where he can. Rick would like to see more lessons added to the fall schedule.

Haverford School will have the 5:10 - 6:10 Wednesday Ice slot. They use the first 9-10 ice slots in the fall then the slot will go to the Haverford Hawks.

Our current point of sale training status; everyone on staff is trained. An additional general ledger is added in for the spring hockey.

Operations:

Zamboni is in good working condition, the condenser is fixed. Rick Turnbull is looking at Munters manufacturer as a service contract, or possibly bypassing them with the gentleman that was recently present to service our Zamboni and offer a deal for service with him. We are still waiting for nozzle replacement parts from China. Employee training is still ongoing for our new Zamboni driver.

Operational safety manual: Rick is planning on traveling to Buffalo, NY for risk management training. The Township is asking for a risk manual with protocols. Our current emergency procedures include in house written accident reports, and follow ups with police reports. All staff have been instructed to call the police in the event of any emergency. Township has its own insurance. We have defibrillators, currently no one onsite is certified but our machine does speak for guidance on use. Hiring goal is to have older people on staff that the kids will listen to. Current skate guard rules and duties include no phones; everyone needs to skate in circle during public skate, no running around the rink indoors, no skates on bleachers.

Cleaning procedures: Checking bathrooms constantly, especially for security reasons. Paper waste in cans is being pushed down as much as possible. Cleaning schedule is in place. Barbara recommends looking into UV Light hand dryers as paper waste replacement.

The Audio System will now be locked going forward. Too many people were adjusting the sound on the main system and not lowering on their phones causing blowouts. Noise complaints were being filed by immediate township neighbors. The main volume is now lowered all the way, and only Bluetooth activation will be the only access.

Capitol Project:

Bathroom renovation updates: Renovations are still in the pre-planning phase. Pricing for comparison is ongoing. To keep costs low, some things may be done in house, by Township employees, per Rick.

Flooring Update: Dan Perry is getting price estimates for flooring and installation. This too may be done in house. Rubber flooring is being worked on. Some spots by the vending machines were fixed with adhesive. Rick is still exploring flooring options for Have-a-Burger.

Girl's locker rooms: Board is requesting options to be explored for accommodating the growing ladies ice hockey skaters. Skaters are out growing the small figure skating locker room available. Other rinks offer specific locker rooms for players. Rich Caesar will speak with our commissioner liaison and request to revisit old renovation plans. With the club programs growing and evolving we should find ways to accommodate them.

Financials:

In the black, everything is trending up. Our financials from 2019, or season 2018-2019 Pre-Pandemic 2019 March was 97,865k. We are at level compared to 2019 budget. Projected goals with in house spring and summer hockey leagues will be trending up. Spring Ice Hockey league totals are up to 83K so far.

New Business:

Announcement:

Skating Director Kristin Caparra will be stepping down. Two positions will now be offered, skating director and assistant to skating director. The skating director position, permanent part time, is advertised on the township website, Indeed, and Facebook. Preference is to hire an in house applicant. USFS certifications and safesport required, etc. as well as background checks. Barbara Latsios recommends a diverse interview panel.

Marketing:

Decals and signs –The installer will be coming back to measure for the rest of the signs requested. All the locker rooms now have signage. Haverford Ice Hockey Club sign is still waiting to be installed.

Facebook? It's important to see events. Township needs to be ADA compliant. Drew Simcox recommends using Google calendar, similar to Haverford School district, for club event communication.

Township says needs to show a very diverse set of events. Calendar should reflect both FS and hockey. Can they give us the format so that the clubs can comply? Rick? No?

Events:

Crossroads Figure Skating Club Spring-tacular Competition two day weekend event April 9th and 10th held over 500+ attendances of skaters, coaches and families. Many had traveled from up and down the east coast. Skaters competed in multiple categories bringing individual events over 400. This year's Spring-tacular was the highest attended competition compared to previous years.

May 22 the figure skating club will be hosting Lindsay Thorngren, the 2022 Junior World Bronze Medalist and 2022 United States Ladies Olympic Team Alternate. Event will be open to the public.

Note additions from Kate Stickel:

The Haverford Hawks Finland Exchange one week program ran exceptionally well. Two Hawks teams won the championship. The other four were Viikingit. 25 teams total in competition with an estimate of 500+ players and coaches in and

out of games for attendance. Total estimate 2,500+ people over the week long events between Skatium and Aston. Numbers were doubled due to making good on families that missed out during Covid shutdowns. All championship games were held at the Skatium. Total estimate 105 games played overall. Haverford Township issued an Official Proclamation from the Board of Commissioners welcoming and acknowledging the longstanding relationship and fundamental goals for personal and team growth and educational experiences. Commissioners Larry Homes and Connor Quinn attended the opening ceremony, officially welcomed Finland, and dropped the first puck. Food Trucks and their placement in front of the Skatium were approved by the township, with the cooperation of the police. All banner signage, flags and flowers were loved by our visitors. Electronic board on Rt. 3 West Chester Pike was excellent advertising, and welcome for our guests. 6 ABC News coverage aired 4/16 featuring the event.

Jeremy Beha adjourned the meeting at 8:44 p.m.

The next Meeting is scheduled for: May 17, 2022 @ 7:30 p.m. in person at the Skatium.

**Respectfully Submitted
Stacie Pugliese**