

Haverford Township – Board of Commissioners

Meeting: Monday, April 1, 2024

Location: Commissioners Meeting Room – 1014 Darby Rd, Havertown, Pa.
19083

Work Session

Kate Ferry of KRF Environmental LLC: “Curbside Composting Study” (USDA Grant)

Commissioner Committee Report

Police Chief Report

Next Week:

Haverford Township Police Department – Promotion to Sergeant

Ordinance No. P5-2024

Amending Chapter 47 Amusement Devices and Chapter 182 Zoning Clarification (2nd Reading)

Ordinance No. P6-2024

Amending Chapter 4 - Administration of Government, to provide for the criteria and process for the naming of township property and establishing a Township Property Naming Committee (1st Reading)

Resolution No. 2374-2024 - CDBG Funding Projects

Resolution No. 2375-2024

Friends of the Grange – Amend Constitution and By-laws

Athertyn at Haverford Reserve: Parcel 5, 18-month 10% maintenance Escrow

Contract Awards

Manoa and Allston Road – School Crossing Signal Improvements

Electric Vehicles Upgrades at the CREC Charging Stations

2 Year Traffic Signal Maintenance Contract

Sanitary Sewer Pipe Inspection and Cleaning Contract - vicinity of Golf, Mill, Strathmore, Kathmere and Darby Roads

Haverford Township Free Library - CBD Change Orders

Appointments - Historical Commission, Vacant Property Review Committee and 6th Ward Senior Citizens member

Proclamations –

2024 Finland Exchange

Arbor Day

Township of Haverford

Ordinance Number P5-2024

An Ordinance amending Chapter 47 entitled “Amusement Devices” of the General Laws of the Township of Haverford to further regulate the premises within which such devices may be permitted and associated definitions; amending Chapter 182 entitled “Zoning” to clarify the definition of Convenience Store, to define E-Liquids, Electronic Cigarettes, Electronic Nicotine Delivery Systems, Game of Skill Machines, Hookah Bars, Indoor Recreational or Amusement Facilities, Mechanical Amusement Devices, Significant Tobacco Retailers and Smoke Shops; to prohibit Mechanical Amusement Devices within the premises of Significant Tobacco Retailers and to prohibit Game of Skill Machines in Convenience Stores; to expressly prohibit Significant Tobacco Retailers in the C-2 Neighborhood Commercial District; to delete cigarette and tobacco as permitted to be sold in gift shops in the C-3 General Commercial District; to establish Significant Tobacco Retailers including Smoke Shops, Vape Shops and Hookah Lounges as a use permitted by Conditional Use in the C-5 Shopping Center Commercial District; and to establish the criteria for the approval of a Significant Tobacco Retailers use.

Whereas, the Home Rule Charter of the Township of Haverford authorizes the Board of Commissioners to make and adopt ordinances consistent with the Constitution and laws of this Commonwealth and with the Charter;

Whereas, the Pennsylvania Municipalities Planning Code, 53 P.S. § 10101, et. seq., provides that municipalities are permitted to address the intensity of uses within a zoning district and provide for the promotion, protection and facilitation of public health, safety, morals, and the general welfare, and coordinate practical community development; and

Whereas, the Board of Commissioners desires to promote a complementary mix of uses that will generate pedestrian foot-traffic, disperse the intensity of uses throughout the Township, and promote the economic health of the Township; and

Whereas, the Board of Commissioners desires to prevent the over-concentration of certain uses within the Township; and

Whereas, tobacco use is still the leading cause of preventable death in the United States; and

Whereas, tobacco use places a huge financial cost on the nation's healthcare system and constraints on productivity imposed on the nation's economic system; and

Whereas, since 2014 electronic cigarettes have been the most commonly used tobacco products among the youth of the United States; and

Whereas, amusement devices and electronic games are commonly enjoyed and played by, and often attract, children and young adults who are not legally permitted to use tobacco products; and

Whereas, the use of Game of Skill machines are believed to have a deleterious impact on

children, may encourage gambling, and continual use of such machines may increase the risk of crime and endanger employees and customers of a business; and

Whereas, the Board of Commissioners desires to clarify the definition of Convenience Store, to define E-Liquids, Electronic Cigarettes, Electronic Nicotine Delivery Systems, Game of Skill Machines, Hookah Bars, Indoor Recreational or Amusement Facilities, Mechanical Amusement Devices, Significant Tobacco Retailers and Smoke Shops; to prohibit Mechanical Amusement Devices within the premises of Significant Tobacco Retailers and to prohibit Game of Skill Machines in Convenience Stores; to expressly prohibit Significant Tobacco Retailers in the C-2 Neighborhood Commercial District; to delete cigarette and tobacco as permitted to be sold in gift shops in the C-3 General Commercial District; to establish Significant Tobacco Retailers including Smoke Shops, Vape Shops and Hookah Lounges as a use permitted by Conditional Use in the C-5 Shopping Center Commercial District; and to establish the criteria for the approval of a Significant Tobacco Retailers use.

Whereas, the Board of Commissioners has met the procedural requirements of the Pennsylvania Municipalities Planning Code for the adoption of the proposed ordinance, including advertising and holding a public hearing;

Whereas, the Board of Commissioners, after due consideration of the proposed ordinance at a duly advertised public hearing, has determined that the health, safety and general welfare of the residents of Haverford Township will be served by this amendment of the Township's Code.

Now, therefore, the Board of Commissioners of the Township of Haverford hereby ordains and enacts as follows:

Section I. Code Amendments.

A. Chapter 47, Amusements and Entertainments, Article I, Amusement Devices, is hereby amended as follows:

i. Section 47-1, Definitions, is amended to provide for a revised definition of “Mechanical Amusement Device” and a new definition of “Game of Skill Machine” to state:

Mechanical amusement device

Any machine, apparatus, or device which, upon the insertion of a ticket, coin, slug, token, plate, card, disk or key into any slot, crevice or other opening, or by the payment of any price, may be operated or used as a game, entertainment or amusement, whether or not registering a score and whether or not a prize or redeemable tickets or points are offered. It shall include, without limitation, such devices as Game of Skill Machines, skill games, marble machines, pinball machines, skill ball, skee ball, mechanical grab or “claw” machines, mechanical or video bowling machines, electronic dart boards, golf simulator games, photoelectric or video shooting games or target machines, electronic video games, air-hockey tables, football games or other ball, disk, or bag throwing, rolling, or kicking games, riding or driving games or devices, virtual reality games, and all other games, operations, or transactions similar thereto under whatever name they may be designated or described. It shall not include devices or machines which dispense candy or merchandise unrelated to playing a game or Pennsylvania Lottery kiosks or devices. No Mechanical Amusement Device shall be permitted within the same premises as a Significant Tobacco Retailer, as defined in Chapter 182.

Game of Skill Machine

A gaming machine, apparatus, or device that resembles and often functions like casino slot machines, in that a player inserts money, tokens or a card for the chance to win more money, credits, or a similar benefit, but where the outcome is determined mainly by mental or physical skill, rather than chance. No Game of Skill Machine shall be permitted within the same premises as a Significant Tobacco Retailer or Convenience Store, as defined in Chapter 182.

ii. Section 47-5, Regulations for premises and operation of devices, is hereby amended to amend subsection E and to provide for new subsections F and G as follows:

E. Any premises or places of business primarily or substantially devoted to the display or maintenance of Mechanical Amusement Devices, Game of Skill Machines or pool tables shall be subject to provisions of Chapter 182 relating to indoor recreational or amusement facilities. For the purposes of this subsection, any premises within which are displayed or maintained more than three Mechanical Amusement Devices, Game of Skill Machines and/or pool tables shall be considered an indoor recreational or amusement facility.

F. No Mechanical Amusement Devices shall be permitted within the same premises as a Significant Tobacco Retailer, as defined under Chapter 182.

G. No Game of Skill Machines shall be permitted within the same premises as a Convenience Store, as defined under Chapter 182.

B. Chapter 182, Zoning, Section 182-106, Definitions and word usage; interpretation of regulations, is hereby amended as follows:

i. The definition of Convenience store shall be deleted and replaced with the following:

Convenience store

A mini food market designed to attract and serve a large volume of stop-and-go traffic, specializing in fast sales of bread, dairy, luncheon meats, as well as both made-to-order and ready-to-consume sandwiches, meals and beverages intended for consumption off the premises, and providing a limited supply of grocery store stock as a convenience to its patrons, with less than 10% of its retail floor area or display area dedicated to, or which maintains 20% or less of its total merchandise, whether on display or in stock, for products containing tobacco, tobacco paraphernalia, Delta-8 THC (or Delta-8-tetrahydrocannabinol) products, kratom, ingestible CBD/cannabidiol products, and/or Electronic Nicotine Delivery Systems (ENDS), ENDS-related products and/or any materials that can be used in Electronic Nicotine Delivery Systems. A store exceeding this 10% requirement shall be considered a Significant Tobacco Retailer. No Game of Skill Machines shall be permitted within the same premises as a Convenience Store.

ii. The following definitions shall be added to Section 182-106:

E-liquid

Any liquid that contains vegetable glycerin, propylene glycol, nicotine, water, and possibly flavoring that can be used in Electronic Nicotine Delivery Systems (ENDS) devices. E-liquids can also be referred to as "vape" or "vape juice."

Electronic Cigarette

(1) An electronic oral device, such as one composed of a heating element and battery or electronic circuit, or both, which provides a vapor of nicotine or any other substance and the use or inhalation of which simulates smoking.

(2)The term includes any ELECTRONIC NICOTINE DELIVERY SYSTEMS (ENDS) device, notwithstanding whether the device is manufactured, distributed, marketed or sold as an e-cigarette, e-cigar and e-pipe or under any other product, name or description.

Electronic Nicotine Delivery Systems (ends)

Any device designed or used to transform an e-liquid (that may contain nicotine) into an aerosol that the user inhales. ENDS can also be referred to as "vapes," "vaporizers," "vape pens," "hookah pens," "electronic cigarettes," "e-cigarettes," "e-cigs," and "e-pipes."

Game of Skill Machine

A gaming machine, apparatus, or device that resembles and often functions like casino slot machines, in that a player inserts money, tokens or a card for the chance to win more money, credits or a similar benefit, but where the outcome is determined mainly by mental or physical skill, rather than chance.

Hookah Bar

Any establishment that is devoted to, marketed as, or designed for, whether as its primary use or as an accessory use, the on-premises use of smoking through a water pipe with a smoke chamber, a bowl, a pipe and a hose, commonly referred to as a "hookah," and also known as narghile, argileh, shisha, hubble-bubble and/or goza, or any similar device used for on-premises smoking. The term "hookah bar" includes, but is not limited to, establishments variously known as hookah parlors, hookah cafes, and hookah lounges. A Hookah Bar shall be considered a Significant Tobacco Retailer.

Indoor Recreational or Amusement Facilities

An establishment containing an indoor premises or place of business that primarily or substantially offers indoor recreational and/or amusement activities including, without limitation, movie and live theaters, bowling alleys, sports fields or playing courts, video arcades, billiards, playground equipment, laser tag, go-carts, golf game simulators, mini-golf, ax/knife throwing, virtual reality experiences, trampolines, batting cages, or similar indoor facilities. Devices and facilities used solely for retail sales product testing or demonstrations, playgrounds used accessory to an eating/drinking establishment, and private sports clubs or gyms that require at least monthly memberships to participate shall not be considered Indoor Recreation or Amusement Facilities.

Mechanical Amusement Device

Any machine, apparatus, or device which, upon the insertion of a ticket, coin, slug, token, plate, card, disk or key into any slot, crevice or other opening, or by the payment of any price, may be operated or used as a game, entertainment or amusement, whether or not registering a score and whether or not a prize or redeemable tickets or points are offered. It shall include, without limitation, such devices as Game of Skill Machines, skill games, marble machines, pinball machines, skill ball, skee ball, mechanical grab or "claw" machines, mechanical or video bowling machines, electronic dart boards, golf simulator games, photoelectric or video shooting games or target machines, electronic video games, air-hockey tables, football games or other ball, disk, or bag throwing, rolling, or kicking games, riding or driving games or devices, virtual reality games, and all other games, operations, or transactions similar thereto under whatever name they may be designated or described. It shall not include devices or machines which dispense candy or merchandise unrelated to playing a game or Pennsylvania Lottery kiosks or devices. No Mechanical Amusement Device shall be permitted within the same premises as a

Significant Tobacco Retailer.

Significant Tobacco Retailer

Any of the following establishments:

(1) Any retailer or wholesale establishment that devotes 10% or more of floor area or display area to, or maintains 20% or more of its total merchandise, whether on display or in stock, for Tobacco Products, Vape Products, Delta-8 THC (or Delta-8-tetrahydrocannabinol), kratom, ingestible CBD/cannabidiol products, Electronic Nicotine Delivery Systems (ENDS), and/or ENDS-related products and/or any materials that can be used in Electronic Nicotine Delivery Systems;

(2) Any retailer or wholesale establishment that holds itself out as, or otherwise promotes or markets itself as, a "tobacco store," a "smoke shop," a "vape shop," a "cigar shop" or a similar establishment selling Tobacco Products and/or Vape Products or predominantly advertises Tobacco Products or Vape Products on its storefront or website;

(3) A Hookah Bar, regardless of whether Tobacco Products or Vape Products are sold from the premises.

Tobacco Products

Any substance containing tobacco leaf or accessory items used with or for tobacco consumption, including, but not limited to, cigarettes, cigars, pipe tobacco, shisha, snuff, chewing tobacco, dipping tobacco, other noncombustible tobacco products, matches, lighters, grinders, hookahs, pipes, cigarette rolling machines or papers, ashtrays, pipe

tools, pipe supplies and pipe accessories.

Vape Products

Products containing nicotine and/or nicotine flavoring that are inhaled from a device designed for such purpose and/or products used to assist with the inhalation of nicotine including, but not limited to, any device designed or used to transform an e-liquid (that may contain nicotine) into an aerosol that the user inhales, e-liquids, e-cigarettes, vape or e-cigarette cartridges or refills, vaporizers, vape pens, vapor products, hookah pens, electronic cigarettes, e-cigs, e-pipes, Electronic Nicotine Delivery Systems (ENDS), and/or ENDS-related products and/or any materials that can be used in ENDS. Vape Products shall also be deemed a noncombustible tobacco product.

C. Chapter 182, Section 182-403, C-2 Neighborhood Commercial District, B. Use Regulations, (1) uses by right, subsection (b) shall be amended to add “but specifically excluding Significant Tobacco Retailers”, as follows:

a. Convenience stores, but specifically excluding Significant Tobacco Retailers.

D. Chapter 182, Section 182-404 C-3 General Commercial District, B. Use Regulations, (1) uses by right, subsection (f) shall be amended by deleting the words “cigarette and tobacco”, reflected as follows:

Gift shops, including camera, book, stationery, antique, musical supply, cosmetic, candy, ~~cigarette and tobacco~~, flower, hobby, jewelry, leather and luggage shops.

E. Chapter 182, Section 182-406 C-5 Shopping Center Commercial District, B. Use Regulations, (4) conditional uses, (d) Significant Tobacco Retailer shall be added, as

follows:

(d) Significant Tobacco Retailer. A Significant Tobacco Retailer shall be permitted as a conditional use in accordance with the specific standards set forth in § 182-1209, standards applicable to Significant Tobacco Retailer uses, of this chapter.

F. Chapter 182, Section 182-1209, Standards applicable to Significant Tobacco Retailers, shall be added, as follows:

A. A Significant Tobacco Retailer shall not be located within 1,000 feet of the boundary of any institutional zoning district or the property line of any parcel containing an institutional zoning use, including, but not limited to, public, private and parochial schools and day-care centers. This distance shall be measured in a straight line from the closest exterior wall of the building or portion thereof in which the Significant Tobacco Retailer is located to the closest property line of the protected district or use, regardless of the municipality or zoning district in which it is located.

B. A Significant Tobacco Retailer shall not be located within 1,000 feet of the boundary of any outdoor recreation and open space zoning district. This distance shall be measured in a straight line from the closest exterior wall of the building or portion thereof in which the Significant Tobacco Retailer is located to the closest property line of the protected district or use, regardless of the municipality or zoning district in which it is located.

C. A Significant Tobacco Retailer shall be a minimum distance of 1,000 feet from the next nearest Significant Tobacco Retailer, measured along a straight line between the closest walls of each of the two facilities.

D. Significant Tobacco Retailers shall cease operations between the hours of 11:00 PM and 10:00 AM.

E. No Mechanical Amusement Devices shall be permitted within the premises of a Significant Tobacco Retailer.

F. No alcoholic beverages shall be served or consumed within the premises of a Significant Tobacco Retailer.

Section II. Repealer. In addition to the above, all other ordinances or parts of ordinances that are inconsistent herewith, are hereby repealed. Further, it is understood and intended that all other sections, parts, provisions, and ordinances that are not otherwise specifically in conflict with or inconsistent with this Ordinance, shall remain in full force and effect, the same being reaffirmed hereby.

Section III. Severability. In the event that any section, sentence, clause, phrase or word of this Ordinance shall be declared illegal, invalid or unconstitutional by any Court of competent jurisdiction, such declaration shall not prevent, preclude, or otherwise foreclose enforcement of any of the remaining portions of this Ordinance.

Section IV. Failure to Enforce Not a Waiver. The failure of the Township to enforce any provision of this Ordinance shall not constitute a waiver by the Township of its rights of future enforcement hereunder.

Section V. Effective Date. This Ordinance shall become effective 10 days following final adoption by the Board of Commissioners and publication as required by law.

Adopted this 8th day of April, 2024.

Township of Haverford

By: C. Lawrence Holmes, Esq.

President

Attest: David R. Burman, Township Manager

Township of Haverford
ORDINANCE NO. P6-2024

An Ordinance of the Township of Haverford, Delaware County, Commonwealth of Pennsylvania, amending chapter 4, administration of government, to provide for the criteria and process for the naming of township property and establishing a township property naming committee

Whereas, Haverford Township (“Township”) is the legal owner of real property and associated public facilities, parks, recreational areas, fields, streets, and other similar township owned or controlled facilities throughout the Township (“Township Property”);

Whereas, the Township desires to recognize individuals who have made a significant contribution to the Township or otherwise brought honor to the Township through their works or deeds by naming or renaming Township Property in their honor;

Whereas, the Township also desires to recognize individuals, families, or organizations that have made substantial gifts or donations resulting in the Township’s acquisition or use of Township Property by naming or renaming the associated Township Property in their honor or as may be stipulated in a gift agreement;

Whereas, the Township desires to establish a fair, uniform, and consistent process for the naming and renaming of Township Property;

Whereas, the Township desires to establish a Township Property Naming Committee to assist the Township Board of Commissioners with the process of naming or renaming Township Property;

Therefore, be it enacted and ordained by the Board of Commissioners of the Township of Haverford, County of Delaware, Commonwealth of Pennsylvania, the Board has determined that the health, safety, and general welfare of the residents and guests of the Township will be served by this amendment to Chapter 4, as follows:

Section I. Code Amendment.

A. Chapter 4, Administration of Government, is amended to provide for a new Part 12 entitled “Naming of Township Property” to provide as follows:

Part 12. Naming of township property

Article XXXIII Criteria and Procedure

§ 4-1109 Purpose.

Haverford Township desires to provide a fair, uniform, and consistent process for the naming and renaming of certain Township owned or controlled properties including, but not limited to, Township facilities, parks, recreation areas, fields, streets, or other Township property or facilities deemed appropriate to be named or renamed by the Haverford Township Board of Commissioners.

§ 4-1110 Definitions.

The following words, when used in this Part, shall mean the following unless the context clearly indicates otherwise:

Naming or name – The assignment or designation of a new name or a change in a previously established or known name.

Township property – Real property owned or controlled by Haverford Township and/or improvements or facilities located on property owned or controlled by Haverford Township including, but not limited to, buildings, rooms, recreation areas, parks, fields, open space, streets, and other property or facilities, or parts thereof, owned or controlled by the Township as deemed appropriate by the Haverford Township Board of Commissioners.

§ 4-1111 Criteria for the Naming of Township Property.

- A. The Name given to Township Property should have geographic, historical, botanical, or agricultural significance in or for the Township. The significance of the Name should be recognized and known in the area or neighborhood in which the Township Property is located, and if possible, generally recognized and known throughout the entire Township.
- B. Township Property should only be given a Name if one or more of the following applies:
 - (1) The property was acquired or significantly enhanced by means of a substantial gift or donation by an individual, family, or organization associated with the Name or made pursuant to a gift stipulation or agreement, acceptable to the Board of Commissioners, that a certain Name is used to identify the property.
 - (2) The Name is to recognize an individual or family who has made a significant contribution to the Township, has brought honor to the Township through work or deed, or had a significant historical impact on the Township. In most instances, the person should be honored posthumously and should be deceased at least (3) three years before Naming consideration. The individual,

or the living relatives of the individual if awarded posthumously, whose name is being considered shall be provided an opportunity to refuse the Naming.

- C. Township Property should not be Named after a person whose contribution to the Township was or is part of the person's normal, paid duties as an employee of the Township. An exception may be made for former Township employees who have contributed volunteer services of an exceptional nature beyond their normal duties as an employee. Further, a Township employee shall not be excluded from Name recognition if the recognition is for service, works, or deeds performed before or after such person's employment with the Township.
- D. The Name shall not be one that endorses or advocates for any religion or political party or specific religious or political belief; has an obscene connotation; malevolently portrays, demeans, or intimidates any racial or ethnic group or other protected class; is the Name of an active political candidate; or is the Name of an adjudicated felon.
- E. The Naming of Township Property is intended for permanent recognition within the Township, and a change in the Name of Township Property without good cause is strongly discouraged once Township Property has been officially Named through the process established herein. As such, Township Property shall not be provided with a new or different Name without good cause, as determined by the Township Board of Commissioners. It is recommended that efforts to change a Name be subject to the most critical examination, so as not to diminish the original justification for the Name or discount the value of the prior contributions warranting the Naming.

§ 4-1112 Procedures for the Naming of Township Property

- A. Applications for the Naming of Township Property should come from the public sector through local civic organizations or neighborhood associations. Individuals may not apply for the Naming of Township Property.
- B. A complete application must include a petition with at least one hundred (100) signatures from adult residents of Haverford Township signifying broad support for Naming of the Township Property. The petition must include:
 - (1) A clear description of the proposal to Name the Township Property with the Name proposed and the specific location of the Township Property.

- (2) The names, addresses, and signatures of at least one hundred (100) adult Haverford Township residents signing in support of the application.
 - (3) A clear, detailed description as to the reason(s) why the Township Property should be given such Name.
 - (4) Whether the individual whose name is being considered, or the living relatives of the individual if the person is deceased, has been consulted with and approves of the petition.
- C. The completed application shall be submitted to the Township Manager. If the application is deemed complete, the Township Manager shall submit the application to the Property Naming Committee for review and consideration.
- D. Within (sixty) 60 days of the Property Naming Committee's receipt of application, the Property Naming Committee shall meet for the purpose of making a recommendation to the Board of Commissioners, along with a written explanation for the recommendation, which shall include background information of the Township Property and the person, family, or organization proposed to be honored by the Naming.
- E. If the request is to Name a park, ballfield, playground, open space, other athletic facility, or a portion of thereof, the Township Manager shall also submit a copy of the application to the Parks & Recreation Board. Within (sixty) 60 days of receipt of the application from the Township Manager, the Parks & Recreation Board shall meet for the purpose of making a recommendation to the Board of Commissioners, and provide a written explanation for the recommendation.
- F. The Board of Commissioners will consider the recommendations from the Property Naming Committee and, if applicable, the Parks & Recreation Board, at a public meeting of the Board of Commissioners.
- G. The recommendation(s) for Naming the Township Property shall be deemed approved by a majority vote of the Board of Commissioners.
- H. The process for reviewing and making a decision on an application for the Naming of Township Property is intended to take no less than three (3) months and no more than one (1) year.

- B. Chapter 4, Administration of Government, Part 5, Advisory Boards and Commissions, is hereby amended to provide for a new Article XXI.I entitled "Township Naming Committee" as follows:

Article XXI.I Township Naming Committee

§ 4-522 Establishment; purpose.

In accordance with the ordinances and resolutions of Haverford Township, there is hereby recognized the existence of the Township Naming Committee of Haverford Township for the following purposes:

- A. To make recommendations to the Board of Commissioners regarding the naming of Township property pursuant to the criteria and process established under Chapter 4, Part 12, Naming of Township Property.

§ 4-523 Membership; Terms; Vacancy

- A. The Property Naming Committee shall consist of five (5) members consisting of

The Township Manager or their designee determined on an ad hoc basis when a completed application is submitted for review and consideration by the Property Naming Committee;

The Director of Parks and Recreation or their designee determined on an ad hoc basis when a completed application is submitted for review and consideration by the Property Naming Committee;

The member of the Township Planning Commission who serves as the liaison to the Township Historical Commission; and

Two citizens appointed by the Board of Commissioners.

- A. The citizen appointees shall be residents of Haverford Township, shall serve three (3) year terms, which may be renewed, and may be removed by a majority vote of the Board of Commissioners without cause.

- B. The Property Naming Committee shall meet only on an as-needed basis upon receipt of a completed application for naming or renaming of Township property.

- C. All appointed members shall serve without compensation.

D. In case any vacancy occurs, the Board of Commissioners shall act expeditiously to fill the vacancy for the unexpired term.

§ 4-524 Powers and Duties.

A. The Property Naming Committee shall receive applications for naming or renaming of Township property and shall make recommendations to the Board of Commissioners regarding the naming of Township property pursuant to the criteria and process established under Chapter 4, Part 12, Naming of Township Property.

B. The Property Naming Committee shall perform due diligence related to the geographic, historical, botanical, agricultural, artistic, and/or cultural background of any Township property proposed to be named or renamed.

C. The Property Naming Committee shall perform due diligence related to the individual, family, or organization proposed to be honored by the name recognition.

D. To avoid duplication and confusion, the Property Naming Committee shall perform the necessary research to ensure that no other Township properties hold the name being considered.

E. Within (sixty) 60 days of the Property Naming Committee's receipt of application for the naming of Township property, the Property Naming Committee shall meet for the purpose of making a recommendation to the Board of Commissioners, and provide a written explanation for the recommendation, which shall include background information of the Township Property and the person, family or organization proposed to be honored by the Naming.

Section II. Repealer. In addition to the above, all other ordinances or parts of ordinances that are inconsistent herewith, are hereby repealed. Further, it is understood and intended that all other sections, parts, provisions, and ordinances that are not otherwise specifically in conflict or inconsistent with this Ordinance, shall remain in full force and effect, the same being reaffirmed hereby.

Section III. Severability. In the event that any section, sentence, clause, phrase or word of this Ordinance shall be declared illegal, invalid or unconstitutional by any Court of competent jurisdiction, such declaration shall not prevent, preclude or otherwise foreclose enforcement of any of the remaining portions of this Ordinance.

Section IV. Failure to Enforce Not a Waiver. The failure of the Township to enforce any provision of this Ordinance shall not constitute a waiver by the Township of its rights of future enforcement hereunder.

Section V. Effective Date. This Ordinance shall become effective 10 days following final adoption by the Board of Commissioners and publication as required by law.

Adopted this day of , 2024.

Township of Haverford

By: C. Lawrence Holmes, Esq.
President

Attest: David R. Burman
Township Manager

RESOLUTION NO. 2374-2024
RESOLUTION OF THE BOARD OF COMMISSIONERS
OF THE TOWNSHIP OF HAVERFORD
WITH RESPECT TO THE COMMUNITY DEVELOPMENT PROGRAM

WHEREAS, all citizen and community requests for the FY 2024, Year 49 CDBG Program Action Plan and Citizen Participation Plan have been received and evaluated and public hearings have been held to receive citizen input and comment; and

WHEREAS, the Board of Commissioners have carefully reviewed and considered these various requests, recommendations and plans; and

WHEREAS, Exhibit "A" attached sets forth the Proposed Project Allocations.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Township of Haverford:

1. That the attached Exhibit "A" representing the Allocations of funds for the 49th Year CDBG Action Plan are hereby approved; and that no changes are made to the Citizen Participation Plan.
2. That the proper officers are hereby authorized to take such steps as may be necessary to implement the intent of this Resolution.

RESOLVED this 8th day of April 2024.

TOWNSHIP OF HAVERFORD

BY: Larry Holmes, Esq.
President
Board of Commissioners

Attest: David R. Burman
Township Manager/Secretary

CERTIFICATION

This is to certify that the foregoing Resolution is a true and correct copy of the Resolution adopted by the Board of Commissioners of the Township of Haverford at its stated meeting held on April 8, 2024

David R. Burman
Township Manager/Secretary

EXHIBIT A

**PROPOSED 2024 CDBG PROJECTS
BASED ON 2023 ACCOCATION OF \$804,564.00**

Housing Rehab	\$200,000.00
Homeless Assistance	\$ 20,000.00
Fair Housing	\$ 2,000.00
Surrey Services for Seniors	\$ 20,000.00
DELGO Transit for Seniors	\$ 10,000.00
Admin	\$160,912.00

Handicap Accessibility Skatium \$100,000.00

Oakford Road Culvert Repairs \$312,912.00

Township of Haverford

Resolution No. 2375-2024

Resolution of the Township of Haverford, County of Delaware, Commonwealth of Pennsylvania authorizing Amendments to the Constitution and By-Laws of the Friends of the Grange, Inc

Whereas, through Resolution 454 dated April 30 1979, the Board of Commissioners developed a Constitution and By-Laws regarding the organization of the Friends of the Grange Inc; and

Whereas, the Board of Commissioners of the Township of Haverford assigned the responsibility for management of the Township-owned property known as “The Grange” to the Friends of the Grange, Inc originally through an Agreement dated August 1 1979 and more recently renewed on September 9 2019 through Ordinance 2873-2019; and

Whereas, on February 18, 2024, the Board of Managers of the Friends of the Grange, Inc requested amendments to the Constitution and By-Laws which action requires notification and review by the Board of Commissioners within sixty (60) days of submission; and

Whereas the proposed amendments are attached and labeled as Exhibit A.

Now, therefore, be it Resolved that the Board of Commissioners of the Township of Haverford, County of Delaware, Commonwealth of Pennsylvania, approves the proposed amendments as shown in Exhibit A.

Resolved this 8th day of April, 2024

Township of Haverford

By:

C. Lawrence Holmes, President, Board of Commissioners

Attest:

David R. Burman, Township Manager/Secretary

~~**RESOLUTION NO. 454**~~

~~**WHEREAS,** the Board of Commissioners of the Township of Haverford acquired the property known as “The Grange”; and~~

~~**WHEREAS,** the Board of Commissioners has assigned the responsibility for the management of The Grange to “The Friends of the Grange, Inc.”; and~~

~~**WHEREAS,** the Board of Commissioners, in cooperation with “The Friends of The Grange, Inc.” has developed a Constitution and Bylaws regarding the operation and management of the Grange.~~

~~**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Township of Haverford, County of Delaware, Commonwealth of Pennsylvania, that said Board of Commissioners hereby approves the following:~~

~~**CONSTITUTION AND BYLAWS OF:**
THE FRIENDS OF THE GRANGE, INCORPORATED~~

~~**ARTICLE I NAME**~~

The name of the organization shall be The Friends of the Grange, Incorporated.

~~**ARTICLE II PURPOSE**~~

The organization was constituted under the directive of the Board of Commissioners of the Township of Haverford, County of Delaware, Commonwealth of Pennsylvania. The Grange Estate reflects the history of the community since 1682, and therefore, its preservation, restoration, and the promotion of the property are vital to an appreciation of our American heritage.

The Corporation’s major functions include the collection of material on the history of the property and the people involved in its development, and that of the surrounding community; the dissemination of this collected information; and the preservation of The Grange property, and the promotion and sponsorship of meaningful cultural and environmental activities and uses of The Grange for the

citizens of the Township with the purpose of generating public interest in and awareness of the activities of the Corporation.

The Corporation will pursue its goals without hopes of profit or pecuniary gain.

CHANGES TO ARTICLES I AND II: NONE

ARTICLE III MEMBERSHIP

SECTION 1. Any person interested in the purposes of this Corporation and who tenders the necessary dues shall become a member. Membership shall be Family, Individual, Junior or such other category as designated by the Board of Managers.

PROPOSED CHANGES: SECTION 1. Any person interested in the purposes of this Corporation and who tenders the necessary dues shall become a member. Dues will be defined by corresponding membership categories as designated by the Board of Managers. Dues and membership categories are subject to change. Term of membership corresponds to the calendar year cycle, commencing January 1 and terminating December 31.

NOTES: Changes clarify the term of membership and provide flexibilities regarding the establishment of membership categories which could be subject to change over time.
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SECTION 2. Members are entitled to vote, to have the right to hold elective and / or appointive office, to receive all mailings and to free guided tours during regular public hours. Voting privileges apply only to those 18 years of age or older, and family units are entitled to a maximum of two votes.

PROPOSED CHANGES:

SECTION 2.

bi-ennial

Members are entitled to vote in ~~bi-annual~~ elections for officers of the Corporation conducted at the Annual General Meeting. Each membership unit is entitled to one vote and voting privileges apply to those 18 years of age or older. Members in good standing have the right to hold elective and / or appointive office and to receive all mailings and electronic communications.

NOTES:

Changes clarify that the general membership's voting rights ONLY apply to voting during the ~~bi-annual~~ elections for the officers of the Corporation and rights associated with being a member in good standing.

bi-ennial

ARTICLE IV FINANCE

SECTION 1. Membership dues for each category shall be established by the resolution of the Board of Managers. Dues are payable on receipt of notice and are valid for one year from date of initial payment. Non-payment of dues within (30) days of second notice shall terminate membership.

PROPOSED CHANGES:

SECTION 1.

Membership dues for each category shall be established by the resolution of the Board of Managers. Dues are payable on receipt of notice and are valid only for the duration of the fiscal year (January 1 – December 31) in which payment is received. Non-payment of dues within (30) days of second notice shall terminate membership.

NOTES:

Changes clarify what constitutes membership year.

SECTION 2. No part of the net earnings of the Corporation shall inure to the benefit of, or be distributed to, its members, trustees, officers, or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of its stated purposes.

**PROPOSED CHANGES:
SECTION 2.
NONE**

SECTION 3. (A NEW SECTION TO BE ADDED TO EXISTING ARTICLE IV FINANCE):

The President shall have authorization to make payments and distributions, up to an amount and within the scope and guidelines as defined and authorized by the Board of Managers. Re-authorization and changes to the approved amount, scope, and guidelines are to be reviewed annually at the last Board of Managers meeting of the fiscal year.

RATIONALE FOR PROPOSED ADDITION / INCLUSION:

There are times when the President needs discretionary flexibility to make purchases (for example) of general operational items that should not require the approval of the Executive Council or the full Board of Managers. However, the Board of Managers will authorize the amount, scope and guidelines to be followed.

**ARTICLE V OFFICERS, EXECUTIVE COMMITTEE, TOWNSHIP REPRESENTATIVES
AND THE BOARD OF MANAGERS**

SECTION 1. The officers shall consist of the President, First Vice President, Second Vice President, Recording Secretary, Corresponding Secretary, Treasurer and Assistant Treasurer, who shall act as the Executive Committee. The President shall serve as the Chairman of the Executive Committee.

The Board of Managers shall consist of the Executive Committee, the Chairperson of the Standing Committees, and the three (3) members directly appointed by the Board of Commissioners. The President shall also serve as President of the Board of Managers. Membership shall not exceed twenty-five (25) members. Appointees of the Board of Commissioners shall assume responsibilities designated by the President. Immediate Past-President shall serve on the Board of Managers in an advisory capacity.

PROPOSED CHANGES:

Type text here

SECTION 1.

The Officers shall consist of the President, First Vice President, Second Vice President, Secretary and Treasurer who shall act as the Executive Committee. One (1) of Township appointed representatives to the Board of Managers will be selected to serve on the Executive Committee in a non-voting, advisory capacity. The President shall serve as the ~~Chairman~~ **Chairperson** of the Executive Committee.

The Board of Managers shall consist of the Executive Committee, the Chairperson of the Standing Committees, the three (3) members directly appointed by the Board of Commissioners, and the Immediate Past President. The President shall also serve as President of the Board of Managers. Membership shall not exceed twenty-five (25) members.

The Immediate Past-President shall serve on the Board of Managers in an advisory capacity with full voting rights. Each member of the Board of Managers, regardless of the number of positions held on the Board of Managers, is entitled to only one (1) vote.

NOTES:

The positions of Recording and Corresponding Secretary are no longer delineated and the position of Assistant Treasurer has remained unfilled for years and has been deemed as no longer essential. Per recommendation by the Commissioner Liaison to the Grange BOM, the Township wants one of the Township Appointed Representatives to be part of the Executive Council in a non-voting, advisory role.

It was essential to clarify that the Immediate Past President has full voting rights in their advisory role to the Board of Managers. And, over the years, there have been individuals assuming multiple roles on the Board of Managers and it needed to be clarified that regardless of the number of roles assumed, one person equates to only one (1) vote.

SECTION 2. The Advisory Council.....

PROPOSED CHANGES:

CURRENT SECTION 2.

The Advisory Council as delineated in this section has never been formed since the inception of this entity. And, both the Friends of the Grange, Inc. and the Township of Haverford have no intention of implementing it. Therefore, this section has been eliminated in its entirety.

REVISED SECTION 2. (A NEW SECTION TO BE ADDED TO EXISTING ARTICLE V):

The Township of Haverford Board of Commissioners shall appoint three (3) representatives to serve on the Board of Managers for a two (2) year term. Appointees may seek re-appointment pursuant to the Commissioners' nomination and appointment processes. An appointed Township Representative can serve a maximum of two consecutive terms.

Township appointees to the Board of Managers, per the Township, have a primary responsibility to represent the interests of the Township of Haverford and the community, providing balanced feedback, input, advocacy, and oversight. Additional responsibilities may be assigned by the President of the Board of Managers.

NOTES:

The evolving role of the Appointed Township Representative is clearly delineated / indicated in this draft.

ARTICLE VI ELECTIONS

SECTION 1. The Officers shall be elected from the membership by dues paying members in attendance at the Annual General Meeting. The term of office shall be two (2) years, or until successors are elected, and the officers shall assume the duties of their respective offices upon adjournment of the meeting. No officer shall be eligible to serve more than two (2) consecutive terms in the same office, except the Treasurer.

PROPOSED CHANGES:

SECTION 1.

The Officers shall be elected from the membership by dues paying members in attendance at the Annual General Meeting. The term of office shall be two (2) years, or until successors are elected, and the officers shall assume the duties of their respective offices upon adjournment of the meeting. No officer, except the Treasurer, shall be eligible to serve more than two (2) consecutive terms in the same office, except upon waiver by the Board of Managers.

NOTES:

Adding the statement “except upon waiver by the Board of Managers” provides flexibility to approve a term exceeding two (2) years where warranted. This has occurred previously.

SECTION 2. Incomplete terms of Officers are to be filled by appointment by the President with approval of the Board of Managers. The above is with the exception of the direct appointments of the Board of Commissioners.

PROPOSED CHANGES:

SECTION 2.

NONE

SECTION 3. It shall be the duty of all members of the Board of Managers to attend all regular meetings. Upon recommendation of the Executive Committee, the Board of Managers may, at its discretion, remove by a majority vote of the Executive Committee any member absent from three (3) meetings in a calendar year. The President shall send written and / or electronic notice of this removal to the member in question.

PROPOSED CHANGES:

SECTION 3.

It shall be the duty of all members of the Board of Managers to attend all regular meetings. Upon recommendation of the Executive Committee, the Board of Managers may, at its discretion, remove by a majority vote, any member absent from three (3) meetings in a calendar year. The President shall send written and / or electronic notice of this removal to the member in question.

NOTES:

Clarifies that majority vote applies to the Board of Managers.

SECTION 4. (A NEW SECTION TO BE ADDED TO EXISTING ARTICLE VI):

Upon completion, expiration, resignation, or termination of term of office or appointment, all items, including but not limited to artifacts, administrative documents, keys, historical information, and the like, considered rightful property of the Grange Estate and / or of the Township of Haverford, must be returned within thirty (30) days of the official expiration, resignation or termination date.

NOTES:

The inclusion of the Section was necessitated by a prior situation in which property was not being returned as requested and required.

ARTICLE VII DUTIES OF OFFICERS

SECTION 1. The President shall have executive supervision over the activities of the Corporation and preside at all stated meetings of the Executive Committee, Board of Managers, and the membership. The President shall report at the Annual Meeting on the activities of the Corporation, attend all meetings of the Advisory Council, report on the meetings to the Board of Commissioners, and submit an Annual Report including a Financial Statement to the Board of Commissioners.

The results of the annual audit performed on the books and accounts of the Grange shall be submitted to the elected Auditor of Haverford Township for his review and approval. The Board of the Grange shall also make available, upon

request, any and all back-up materials and documents to the elected Auditor to fulfill this function.

PROPOSED CHANGES:

SECTION 1.

The President shall have executive supervision over the activities of the Corporation and its membership and preside at all stated meetings of the Executive Committee, Board of Managers, and the membership. The President shall report at the Annual General Meeting on the activities of the Corporation, report on the meetings to the Board of Commissioners, and submit an Annual Report, including a Financial Statement, to the Board of Commissioners. The President may be required, at the request of the Township Administration and / or Board of Commissioners to submit to an annual audit of the financial records and accounts of The Grange, including submission of all supporting materials and documents.

NOTES:

The revision deletes reference to the Advisory Council which no longer exists and to make other passages current and more applicable.

SECTION 2. The First Vice-President shall assume the duties of the President in the event of the absence or resignation of the President and shall assume whatever other duties are assigned by the President as agreed upon.

The Second Vice President shall coordinate personnel and assume whatever duties are assigned by the President.

PROPOSED CHANGES:

SECTION 2.

The First Vice President shall assume the duties of the President in the event of the absence, leave of absence, or resignation of the President.

The First and Second Vice Presidents shall assume duties and other responsibilities as designated, assigned or delegated by the President.

NOTES:

Since the Grange employs only one employee (P/T) there is no need to have one person assigned to coordinate personnel. The President can coordinate this effort or delegate as indicated above.

SECTION 3. The Recording Secretary shall keep minutes of all meetings of the Corporation, the Board of Managers, and the Executive Committee; maintain a file of minutes of all Committee Meetings; and perform such other duties usual to the office that the Board of Managers may designate.

SECTION 4. The Corresponding Secretary shall attend to the correspondence of the Corporation, notify members of their election to office or appointment to the Committee Chairmanships, notify members of the membership meetings, and perform such other duties usual to the office as the Board of Managers may designate.

PROPOSED CHANGES:

SECTION 3. AND SECTION 4., NOW COMBINED UNDER SECTION 3.

The Secretary shall keep minutes and filings, written and electronic, of all meetings of the Corporation, the Executive Committee, and the Board of Managers. The Secretary shall maintain files, written and electronic, of all correspondence and documents specific to the operations and governance of The Grange.

NOTES:

Secretarial responsibilities are not delineated between two separate positions. There is no longer a Recording and a Corresponding Secretary—just one Secretary position where functions have been combined. Also, the P/T Office Manager has assumed most of the correspondence and notification responsibilities.

CURRENTLY NUMBERED SECTION 5. The Treasurer shall receive and bank all monies of the Corporation, including dues, and pay out the same on bills approved by the President, provided such bills are for expenses authorized by the Board of Managers. Deposits may be made with the authorization of the Treasurer. All payments shall follow an annual budget prepared and authorized by

the Board of Managers. The fiscal year is to begin January 1st and the final budget shall be approved by the November Board of Managers meeting.

The Assistant Treasurer shall assume such duties as assigned by the President with the advice of the Treasurer.

PROPOSED CHANGES:

WHICH WILL BECOME SECTION 4.

The Treasurer is responsible for developing an annual operational budget for approval at the December meeting; provide monthly and annual financial statements and reports; oversee all financial transactions (deposits, payments of bills and other financial transactions, etc.) as approved by the President and Board of Managers; and work in conjunction with the retained accountant and financial manager. The Treasurer shall complete and / or provide other fiscal and financial reports as requested by the Township Administration or the Board of Commissioners.

NOTES:

The position of Assistant Treasurer no longer exists. Deposits, payment of bills, and other financial transactions, etc., are included under the reference to financial transactions—which is a broad designation.

ARTICLE VIII DUTIES OF THE EXECUTIVE COMMITTEE

SECTION 1. The Executive Committee shall meet before each regularly scheduled Board meeting to review Committee reports, prepare an agenda, and recommend action by the Board. They may be empowered to act for the Corporation or for the Board of Managers and may be called to meet by the President. Five (5) members shall constitute a quorum.

PROPOSED CHANGES:

(TO BE PRESENTED IN TWO SEPARATE SECTIONS UNDER ARTICLE VIII)

SECTION 1. The Executive Committee shall be empowered by the Corporation to assume primary governance and fiduciary responsibilities on behalf of the Corporation and the Board of Managers. Three (3) members shall constitute a quorum.

SECTION 2. The Executive Committee shall be called upon to meet, by the President, within one week before each regularly scheduled Board of Managers meeting to review Standing Committee reports, prepare and disseminate an agenda, and recommend action to be taken by the Board. Emergency or special meetings may be called by the President, as deemed necessary, with at least forty-eight (48) hours prior notification. Meetings may be conducted electronically.

NOTES:

Executive Committees within a corporate structure assume primary governance and fiduciary roles and responsibilities, advise their Boards accordingly, and in turn, recommend action to be taken by the full Board.

The number of members constituting a quorum was reduced to three (3). The size of the Executive Committee was reduced to five (5) total members with the elimination of the Assistant Treasurer and one of the Secretarial positions.

ARTICLE IX DUTIES OF THE BOARD OF MANAGERS

SECTION 1. The Board of Managers shall exercise general supervision and control over the affairs of the Corporation. Stated meetings of the Board of Managers shall be held in January, March, June, September, and November, on the dates to be determined by the Board of Managers. A quorum shall consist of one half of the total membership plus one of the Board of Managers.

PROPOSED CHANGES:

SECTION 1.

The Board of Managers shall exercise general supervision and control over the affairs of the Corporation. Stated meetings of the Board of Managers shall be held on the first Thursday of each month, on the dates to be determined by the Board of Managers. A quorum shall consist of a majority of the Board of Managers. Meetings may be conducted electronically.

NOTES:

The definition of quorum was unrealistic, and unquantifiable—per consensus of the initial work group. And there are and have been meetings scheduled on months not indicated.

SECTION 2. Special meetings may be called by the President or by five (5) Managers of the Board, as they deem necessary, with at least forty-eight (48) hours notification given to all members of the Board of Managers by the Secretary.

PROPOSED CHANGES:

SECTION 2.

Emergency or special meetings may be called by the President or by five (5) members of the Board of Managers, as deemed necessary, with at least forty-eight (48) hours prior notification by the Secretary to all members of the Board of Managers. Meetings may be conducted electronically.

NOTES:

Added “emergency” to “special” meeting designations. And included that meetings may be conducted electronically.

ARTICLE X ADVISORY COUNCIL, INCLUDING SECTIONS 1. AND 2.

THIS ENTIRE ARTICLE X, ADVISORY COUNCIL, BOTH SECTIONS 1 AND 2, TO BE ELIMINATED FROM THE BY-LAWS IN ITS ENTIRETY BECAUSE IT WAS NEVER ENACTED AND THERE ARE NO PLANS BY EITHER THE GRANGE ESTATE OR THE TOWNSHIP TO FORM THIS COUNCIL.

(NEW) ARTICLE X COMMITTEES (formerly ARTICLE XI)

SECTION 1. The President shall appoint the Chairs of Standing Committees as needed with the approval of the Executive Committee for a two (2) year term within (30) days following the selection of Officers. The President may appoint members of Ad Hoc Committees with the approval of the Executive Committee.

PROPOSED CHANGES:

SECTION 1. The President shall appoint the Chairpersons of Standing Committees with the approval of the Executive Committee for a two (2) year term within (30) days following the selection of Officers. Only members of the Friends of the Grange, Inc., in good standing, can serve as Chairpersons.

The President, with the approval of the Executive Committee, has the right to alter the responsibilities and purposes of each Standing Committee and to create or eliminate an existing Standing Committee if warranted. The President may appoint members of Ad Hoc Committees with the approval of the Executive Committee.

In the event of unexpired terms or vacancies resulting from resignations, terminations or leaves of absences, the President, with approval of the Executive Committee, may appoint members to fill such vacancies.

In special circumstances, where specialized or specific areas of expertise or experiences are needed, the President, with approval of the Executive Committee, may appoint non-members of the Friends of the Grange, Inc. to join Standing Committees and / or Ad Hoc Committees in an advisory, non-voting, capacity only where such specialization or expertise is warranted.

NOTES:

Recruitment and retention of volunteers to assume Committee Chairperson responsibilities and to become active members of the various committees is critical to the future of the Grange. To this end, the recommended changes indicated are self-explanatory.

SECTION 2. The Executive Committee shall appoint a Nominating Committee of at least three (3) members, not to exceed seven (7) members, in January of each year in which elections would be necessary with the approval of the Board of Managers. One member must be from the Board of Managers.

PROPOSED CHANGES:
SECTION 2.
NONE

SECTION 3. The report of the Nominating Committee shall be sent to the membership at least fifteen (15) days prior to the Annual Meeting.

PROPOSED CHANGES:
SECTION 3.
NONE

(NEW) ARTICLE XI MEMBERSHIP MEETINGS (formerly ARTICLE XII)

SECTION 1. The Annual Stated Meeting of this Corporation shall be held in May of each year at such time and place as the Board of Managers determines. Five percent (5%) of the membership shall constitute a quorum.

PROPOSED CHANGES:
SECTION 1.
The Annual Stated General Membership Meeting of this Corporation shall be held in May of each year at such time and place as determined by the Board of Managers. Five percent (5%) of the membership in good standing shall constitute a quorum.

NOTES:
Important to emphasize membership “in good standing.”

SECTION 2. Emergency or special meetings may be called by the President with the approval of the majority of the Executive Committee with notice to the membership as deemed necessary. The Board of Managers shall decide the meeting place.

PROPOSED CHANGES:
SECTION 2.
NONE

(NEW) ARTICLE XII ORDER OF BUSINESS (formerly ARTICLE XIII)

SECTION 1. The Parliamentary Authority for the conduct of business of this Corporation shall be Robert's Rules of Order, Revised.

PROPOSED CHANGES:
SECTION 1.
NONE

(NEW) ARTICLE XIII AMENDMENTS (formerly ARTICLE XIV)

SECTION 1. The Constitution and By-Laws may be amended by a two-thirds vote of members present at any meeting of the Corporation provided that: a quorum is present; the notice of the meeting indicates that an amendment will be offered to the membership; the meeting notice to precede the meeting by at least fifteen (15) days; and the amendment has been approved by the Board of Commissioners. The Board of Managers shall submit all Constitution and / or By-Law amendment requests, in writing, to the Board of Commissioners. Should the Board of Commissioners fail to respond, in writing, within sixty (60) days of said request submission, the Board of Commissioners will lose its right to approve.

PROPOSED CHANGES:
SECTION 1.

The Constitution and By-Laws may be amended by a two-thirds vote of the Board of Managers, provided that a quorum is present; the notice of the meeting indicates that an amendment will be offered; the meeting notice to precede the meeting by at least fifteen (15) days; and the amendment has been approved by the Board of Commissioners. The Board of Managers shall submit all Constitution and / or By-Law amendment requests, in writing, to the Board of Commissioners. Should the Board of Commissioners fail to respond, in writing,

within sixty (60) days of said request submission, the Board of Commissioners will lose its right to approve.

NOTES:

The significant change here is that the proposed amendments be approved by two-thirds of the Board of Managers rather than two-thirds of the membership. It is completely unrealistic to expect this number of members to be in attendance at a meeting. As a matter of fact, this has never occurred in the recent history of the Grange--with this vote being handled by the Board of Managers representing the membership. All other stipulations remain.

(NEW) ARTICLE XIV DISSOLUTION OR OTHER TERMINATION OF THE CORPORATION (formerly ARTICLE XV)

SECTION 1. The term of existence of the Friends of the Grange, Incorporated, is intended to be perpetual, but in the event of the dissolution or other termination of the Corporation, all the assets thereof shall, after the Board of Managers has decided on disposition of artifacts and documents, (or records), and after payment of its obligations, be conveyed, paid over, and delivered to the Township of Haverford, County of Delaware, in the Commonwealth of Pennsylvania.

SECTION 2. This article may not be altered or amended.

PROPOSED CHANGES:

SECTION 1. AND SECTION 2.

NONE

Signed: _____
President

Vice-President

Recording Secretary

~~RESOLVED by the Board of Commissioners of the Township of Haverford, County of Delaware, Commonwealth of Pennsylvania, this _____ day of _____, A.D., 2024~~

By: ~~Township of Haverford
Larry Holmes, Esq.
President, Board of Commissioners~~

~~Attest: David R. Burman
Township Manager / Secretary~~

THE HISTORIC GRANGE ESTATE

March 25, 2024

Aimee M. Cuthbertson, CPA
Director of Finance & Assistant Township Manager
Haverford Township
1014 Darby Road
Havertown, PA 19083

Dear Aimee,

Thank you for facilitating the approval of the ByLaws for the Friends of the Grange, Inc. the 501c3 which is charged with the running and maintenance of the Historic Grange Estate. When we began the process of doing a complete strategic plan, it was discovered that the bylaws had many outdated sections and had not kept pace with technological changes. A committee was formed with Scott Selkowitz, Township Representative, leading the charge. We had several meetings and took into account many differing opinions before the final version was accepted by the committee.

The Friends of the Grange, Inc. respectfully ask that the Haverford Township Commissioners accept this version and vote to pass the changes that have been made. If there any questions please feel free to contact me, I will be happy to address them.

Sincerely yours,

Kathleen Parkinson

President, Friends of the Grange, Inc.

484-437-7275



TOWNSHIP OF
HAVERFORD

DELAWARE COUNTY
1014 DARBY ROAD
HAVERTOWN, PA 19083-2551
(610) 446-1000

Manager 610-446-1000 ext. 2208
Human Resources 610-446-1000 ext. 2233

LARRY HOLMES, ESQ, PRESIDENT
JUDY TROMBETTA, VICE PRESIDENT
DAVID R. BURMAN, TWP MANAGER/SECRETARY
AIMEE CUTHBERTSON, ASST TWP MANAGER
JOHN F. WALKO, ESQ, SOLICITOR
PENNONI ASSOCIATES INC., ENGINEER

WARD COMMISSIONERS
1ST WARD BRIAN D. GONDEK, ESQ
2ND WARD SHERYL FORSTE-GRUPP, PH.D
3RD WARD KEVIN MCCLOSKEY, ESQ
4TH WARD JUDY TROMBETTA
5TH WARD LAURA CAVENDER
6TH WARD LARRY HOLMES, ESQ
7TH WARD CONOR QUINN
8TH WARD GERARD T. HART, MD
9TH WARD MICHAEL MCCOLLUM

HAVT 221.07

February 27, 2024

David Burman, Township Manager
Township of Haverford
1014 Darby Road
Havertown, PA 19083

**RE: Haverford Reserve – Parcel 5 Improvements
Pohlig at Haverford Reserve, L.P.
Reduction to Letter of Credit – No. 34 (Final)**

Dear Mr. Burman:

We are in receipt of a request from Pohlig at Haverford Reserve, L.P., dated September 4, 2023, for release of all remaining funds associated with their letter of credit for work completed in Phase 2c in the amount of \$187,541.30. Based on our observation of the work, we recommend the following release:

Original Letter of Credit	\$2,062,948.00
Released to Date	\$1,875,406.70
Balance Prior to the Release	\$187,541.30
Recommended by this Release	<u>\$187,541.30</u>
Balance After This Release	\$0.00


Attached is a Declaration of Completion for your signature.

Per the Land Development Agreement, also attached is the Certificate of Total Completion (for your signature) and the Contractor Acceptance of Final Payment and Release of Liens and Claims. Please note the lien releases were previously transmitted to the Township (by Pohlig) on March 4, 2022.

Should you have any questions or comments, please feel free to contact us.

Sincerely,

PENNONI ASSOCIATES INC.


David Pennoni, PE
Township Engineer

CF/km

cc: Todd Pohlig, Pohlig Builders
John Walko, Township Solicitor

DECLARATION OF COMPLETION

**PARCEL 5 IMPROVEMENTS
POHLIG AT HAVERFORD RESERVE, L.P.
LETTER OF CREDIT REDUCTION NO. 33**

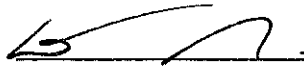
We the undersigned Township of Haverford ("Township") and Pennoni Associates, Inc. ("Engineer") hereby declare that the work performed by Pohlig at Haverford Reserve, L.P. ("Developer"), relative to construction and installation of the proposed Parcel 5 Improvements under that certain Development, Improvement and Maintenance Agreement dated March 31, 2008 and the related Financial Security Agreement of even date therewith between the Developer and Township has been completed to the extent of \$1,875,406.70, the detailed breakdown of which is attached hereto, and this Declaration authorizes the reduction in the available amount under Improvement Fund Letter of Credit No. 4-0734, issued by Wilmington Trust Bank by the sum of \$149,208.59. After such reduction, the available amount under the Improvement Fund Letter of Credit shall be \$187,541.30.

It is hereby agreed that the reduction in the aforesaid Improvement Fund Letter of Credit as authorized by this Declaration shall not be construed as the acceptance of work by the Township nor shall this Declaration act or constitute as any waiver by the Township of the work as completed. The Township reserves the right to inspect the said work and to require the Developer to correct any and all deficiencies.

Date: _____

David Burman
Township Manager

Date: 2-27-24



David Pennoni, PE
PENNONI
Township Engineer

CERTIFICATE OF TOTAL COMPLETION

I. RE: Development Name: Haverford Reserve, Parcel 5
TO: Haverford Township (via Township Manager and Township Engineer)
FROM Athertyn L.P., a Delaware Limited Partnership ("Developer")

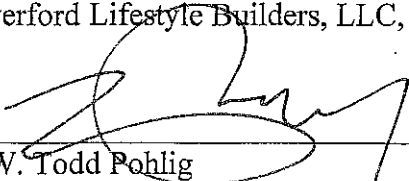
Developer hereby certifies that all the Required Improvements have been constructed, completed and installed in accordance with the Township's requirements. Developer requests that the Township prepare a maintenance security agreement and deeds of dedication or bills of sale and present them to Developer for execution for any Required Improvements to be dedicated to the Township. Upon execution, said maintenance security and instruments of dedication will be presented to the Township prior to its consideration of the resolution of completion. Developer hereby certifies that all contractors, subcontractors and materialmen which worked on the Required Improvements have been paid in full and have executed releases of mechanic's liens against the Required Improvements and Township Property, which releases are attached hereto.

DEVELOPER:

Athertyn, L.P., a Delaware Limited Partnership

By: Athertyn Lifestyle, L.P., a Pennsylvania Limited Partnership, its General Partner

By: Haverford Lifestyle Builders, LLC, its General Partner

By: 
Name: W. Todd Pohlig
Title: Member

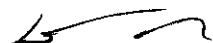
II. RE: Development Name: Haverford Reserve, Parcel 5

TO: David R. Burman
Township Manager
Haverford Township

FROM: David G. Pennoni, P.E.
Township Engineer
Haverford Township

I declare that I have inspected the Required Improvements required for the above-named project and they have been completed, constructed and installed in accordance with the requirements of the Development Agreement.

Date: 2-27-24

By:  _____

David G. Pennoni, P.E.
Pennoni Associates, Inc.
Township Engineer

III. Township Resolution accepting the Certificate of Total Completion

Now, _____, 2022, upon consideration of the foregoing, it is RESOVED that the final Certificate of Total Completion of Required Improvements is hereby accepted by the Township of Haverford.

THE TOWNSHIP OF HAVERFORD

Date: _____

By: _____

David R. Burman
Township Manager

HAUT 22107

Athertyn, LP

September 4, 2023

TO: David R. Burman -Haverford Township Manager
Charles Faulkner, Pennoni Associates - Haverford Township Engineer

From: Todd Pohlig, Athertyn LP

RE: Athertyn at Haverford Reserve (Parcel 5)
Request for Release of the 18-month Security (10%) Escrow

Gentlemen,

Please accept this letter as our request for release of the 10%-security in the amount of \$187,541 associated with the Athertyn Parcel 5 Improvements.

Attached please find Letter of March 4, 2022, that accompanied the Documentation of Substantial Completion and WSFS Bank statement identifying the escrow account.

As an update on the 198 unit Project:

Sales- 198 units sold. Settlements- 198 units settled.

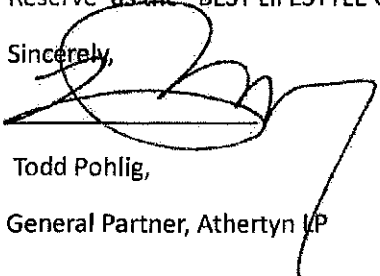
The Athertyn Homeowners Association Board has recently initiated the Transition Process.

Jessica Canto, our Project Manager, and I are available to accompany any additional inspections of the site at your convenience.

As I understand, the only outstanding item is the receipt of the Notice of Termination (NOT) for Basin "A" from the Delaware County Conservation District which needs a reinspection of a small area of ground cover (recently sodded). I anticipate receipt of the NOT prior to the Commissioners' October meeting.

I am available to meet at the Township or Athertyn to answer any questions. Again, we have appreciated working with the Township Commissioners, Boards, Staff and Engineer to position 'Athertyn at Haverford Reserve' as the "BEST LIFESTYLE COMMUNITY" in the region.

Sincerely,



Todd Pohlig,

General Partner, Athertyn LP



March 4, 2022

✓ David Berman - Haverford Township Manager
Charles Faulkner, Pennoni Associates - Township Engineer

RE: Athertyn at Haverford Reserve (Parcel 5)
-Substantial Completion of Required Improvements

Gentlemen,

Attached please find Plans and Binders supporting of our request for a "Certificate of Total Completion" for the Athertyn Condominium Project at Haverford Reserve.

The current Athertyn (198 unit) status comprises:

Sales- 197 units sold

The last unit (5109) is converting from the Sales Center and will be offered for sale this Fall.

Settlements- 184 units settled. Other than the aforementioned Sales Center conversion (5109), the remaining 13 settlements (in the last Building 1000) are expected to close this year.

Improvements- All Required Improvements are complete, and the Project is 100% landscaped.

Only minor restoration will be required when the Storage Containers (with material for the final units fit-out) are removed later this year from the adjacent lay-down area.

The attachments include:

As-Built plans, and
Binders organized as -

Action Items Requested from the Township:

Tab 1 – Execution of Certificate of Total Completion

Tab 2 - Reduction of \$ 149,208.59 from the Escrowed Funds

Leaving the 10% security (\$ 187, 541) in place for 18 months

Background Information:

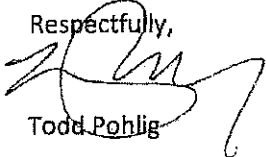
Tabs 3 thru 12 – Show payment and lien release for the work completed

Reference Material:

Tabs 13 thru 15 - The underlying project agreements for ease of reference.

We have appreciated working with the Township and Staff over the years as we collectively positioned Athertyn at Haverford Reserve as the premier Lifestyle Community in the region. Should you need any information or accompaniment on additional inspections please call.

Respectfully,



Todd Pohlig

274 Lancaster Avenue · Suite 100 · Malvern · Pennsylvania · 610-647-4700

Contractor Final Lien Release

CONTRACTOR ACCEPTANCE OF FINAL PAYMENT AND
RELEASE OF LIENS AND CLAIMS

Gordon Eadie Landscape and Design ("Contractor") hereby acknowledges receipt from Athertyn LP ("Developer") of the sum of \$2,184.00 which constitutes full and final payment of any and all amounts due to Contractor for labor performed or materials furnished by Contractor, and any and all of its Subcontractors, Sub-Subcontractors (which term shall include "materialmen") and materialmen, pursuant to contract, or otherwise, including any and all change orders, extras, additions, substitutions and omissions through the date hereof (the "Contract"), in connection with the construction of improvements on Parcel 5 of the former Haverford State Hospital (the "Project") located at 3500 Darby Road, Haverford Township, Delaware County, Pennsylvania (the "Property").

Contractor hereby represents and warrants to Developer that Contractor has received final payment in full of all amounts due for labor performed and materials furnished pursuant to the Sitework Contract, (ii) no notice of unpaid balance or right to file construction lien has been filed against the Property or served by Contractor, (iii) to the best of Contractor's knowledge, information and belief, no notice of unpaid balance or right to file construction lien has been filed against the Property or served by any of its Subcontractors, Sub-Subcontractors, or materialmen who performed labor or furnished materials with respect to the Project Sitework, (iv) there is no known basis for the filing of any construction lien, any other claim, or notice with respect to the Project by Contractor or anyone acting through or under Contractor, (v) all Subcontractors, Sub-Subcontractors, and materialmen who were entitled to receive a portion of any progress payment previously paid to Contractor have been paid in full, and (vi) attached hereto is a true and complete list of all Subcontractors and Sub-Subcontractors which have performed work by, through, or under Contractor.

Contractor, on behalf of itself, its predecessors, successors, affiliates, and all Subcontractors, Sub-Subcontractors, and materialmen, for and in consideration of payment made, hereby forever waives, releases, and relinquishes any and all liens, claims, and demands whatsoever, which it or they now have or might or could have on or against the Property, The Township of Haverford, Developer and Developer's successors and assigns, attorneys, affiliates, and lenders (collectively "Developer Releases") for labor performed or materials furnished in connection with the Project Sitework.

Contractor further declares that by signing and sealing this instrument, Contractor shall be completely estopped from filing or maintaining any and all liens, claims, and notices against the Project Sitework and the Property, and the Developer Releases, and that in the event that any such lien, claim, or notice is filed or has been filed by Contractor or anyone acting through or under Contractor, Contractor shall immediately take steps to cause such lien, claim, or notice to be withdrawn, discharged, and satisfied. Contractor shall indemnify, defend, and hold harmless Developer Releases from and against all claims, damages, losses and expenses, including, but

not limited to, attorney's fees, arising out of or resulting from the assertion by Contractor, or any of its Subcontractors, Sub-Subcontractors, or materialmen, of any construction claim, lien, or notice or the filing of any construction lien, claim, or notices against the Project or the Property or the failure to discharge mechanic's liens, claims and other filings as aforesaid.

IN WITNESS WHEREOF, Contractor, intending to be legally bound hereby, has caused this instrument to be executed, under seal, as of this 1 day of MARCH, 2022.

CONTRACTOR:

By: [Signature] - MANAGER

Name: CHRISTAIN D. WYNN

Title: Manager

STATE OF Penna)
COUNTY OF Chester) ss.

On this 1st day of March 2022 before me, a Notary Public in and for the State of Pennsylvania, personally appeared CHRISTAIN D. WYNN the MANAGER of GORDON EADIE LANDSCAPE, the corporation that executed the within and foregoing instrument, and acknowledged said instrument to be the free and voluntary act and deed of said corporation for the uses and purposes therein mentioned, and on oath stated that she/he was authorized to execute said instrument.

WITNESS my hand and official seal hereto affixed the day and year first as above written.

Commonwealth of Pennsylvania - Notary Seal
Mary M. Meindl, Notary Public
Delaware County
My commission expires April 7, 2023
Commission number 1109809
Member, Pennsylvania Association of Notaries

Name: Mary M Meindl
NOTARY PUBLIC in and for the
State of Penn

My appointment expires: 4-7-2023

(NOTARY SEAL)

True and Complete List of All Subcontractors and Sub-Subcontractors which have performed work by, through, or under Contractor, Gordon Eadie Landscape and Design.

Not applicable.

Contractor Final Lien Release

CONTRACTOR ACCEPTANCE OF FINAL PAYMENT AND
RELEASE OF LIENS AND CLAIMS

SteepleChase Irrigation, Inc. ("Contractor") hereby acknowledges receipt from Athertyn LP ("Developer") of the sum of \$1,318.20 which constitutes full and final payment of any and all amounts due to Contractor for labor performed or materials furnished by Contractor, and any and all of its Subcontractors, Sub-Subcontractors (which term shall include "materialmen") and materialmen, pursuant to contract, or otherwise, including any and all change orders, extras, additions, substitutions and omissions through the date hereof (the Contract"), in connection with the construction of improvements on Parcel 5 of the former Haverford State Hospital (the "Project") located at 3500 Darby Road, Haverford Township, Delaware County, Pennsylvania (the "Property").

Contractor hereby represents and warrants to Developer that Contractor has received final payment in full of all amounts due for labor performed and materials furnished pursuant to the Sitework Contract, (ii) no notice of unpaid balance or right to file construction lien has been filed against the Property or served by Contractor, (iii) to the best of Contractor's knowledge, information and belief, no notice of unpaid balance or right to file construction lien has been filed against the Property or served by any of its Subcontractors, Sub-Subcontractors, or materialmen who performed labor or furnished materials with respect to the Project Sitework, (iv) there is no known basis for the filing of any construction lien, any other claim, or notice with respect to the Project by Contractor or anyone acting through or under Contractor, (v) all Subcontractors, Sub-Subcontractors, and materialmen who were entitled to receive a portion of any progress payment previously paid to Contractor have been paid in full, and (vi) attached hereto is a true and complete list of all Subcontractors and Sub-Subcontractors which have performed work by, through, or under Contractor.

Contractor, on behalf of itself, its predecessors, successors, affiliates, and all Subcontractors, Sub-Subcontractors, and materialmen, for and in consideration of payment made, hereby forever waives, releases, and relinquishes any and all liens, claims, and demands whatsoever, which it or they now have or might or could have on or against the Property, The Township of Haverford, Developer and Developer's successors and assigns, attorneys, affiliates, and lenders (collectively "Developer Releases") for labor performed or materials furnished in connection with the Project Sitework.

Contractor further declares that by signing and sealing this instrument, Contractor shall be completely estopped from filing or maintaining any and all liens, claims, and notices against the Project Sitework and the Property, and the Developer Releases, and that in the event that any such lien, claim, or notice is filed or has been filed by Contractor or anyone acting through or under Contractor, Contractor shall immediately take steps to cause such lien, claim, or notice to be withdrawn, discharged, and satisfied. Contractor shall indemnify, defend, and hold harmless Developer Releases from and against all claims, damages, losses and expenses, including, but

not limited to, attorney's fees, arising out of or resulting from the assertion by Contractor, or any of its Subcontractors, Sub-Subcontractors, or materialmen, of any construction claim, lien, or notice or the filing of any construction lien, claim, or notices against the Project or the Property or the failure to discharge mechanic's liens, claims and other filings as aforesaid.

IN WITNESS WHEREOF, Contractor, intending to be legally bound hereby, has caused this instrument to be executed, under seal, as of this 23RD day of FEBRUARY, 2022.

CONTRACTOR:

By: [Signature]
Name: ANDREW DAGOSTINO
Title: PRESIDENT / OWNER

STATE OF NEW JERSEY)
COUNTY OF GLOUCESTER) ss.

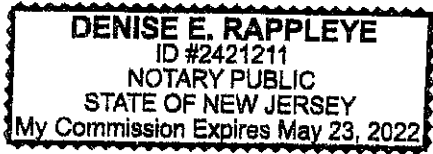
On this 23RD day of FEBRUARY, 2022 before me, a Notary Public in and for the State of NEW JERSEY personally appeared 2022 the 23RD of February, the corporation that executed the within and foregoing instrument, and acknowledged said instrument to be the free and voluntary act and deed of said corporation for the uses and purposes therein mentioned, and on oath stated that she/he was authorized to execute said instrument.

WITNESS my hand and official seal hereto affixed the day and year first as above written.

Name: [Signature]
DENISE E. RAPPLEYE
NOTARY PUBLIC in and for the
State of NEW JERSEY

My appointment expires: MAY 23, 2022

(NOTARY SEAL)



True and Complete List of All Subcontractors and Sub-Subcontractors which have performed work by, through, or under Contractor, SteepleChase Irrigation, Inc.

Not applicable.

Contractor Final Lien Release

CONTRACTOR ACCEPTANCE OF FINAL PAYMENT AND
RELEASE OF LIENS AND CLAIMS

Adams-Bickel Associates, LLC ("Contractor") hereby acknowledges receipt from Athertyn LP ("Developer") of the sum of \$259,638.00 (Two Hundred Fifty Nine Thousand Six Hundred Thirty Eight Dollars) which constitutes full and final payment of any and all amounts due to Contractor for labor performed or materials furnished by Contractor, and any and all of its Subcontractors, Sub-Subcontractors (which term shall include "materialmen") and materialmen, pursuant to contract, or otherwise, including any and all change orders, extras, additions, substitutions and omissions through the date hereof (the "Contract"), in connection with the construction of improvements on Parcel 5 of the former Haverford State Hospital (the "Project") located at 3500 Darby Road, Haverford Township, Delaware County, Pennsylvania (the "Property").

Contractor hereby represents and warrants to Developer that Contractor has received final payment in full of all amounts due for labor performed and materials furnished pursuant to the Sitework Contract, (ii) no notice of unpaid balance or right to file construction lien has been filed against the Property or served by Contractor, (iii) to the best of Contractor's knowledge, information and belief, no notice of unpaid balance or right to file construction lien has been filed against the Property or served by any of its Subcontractors, Sub-Subcontractors, or materialmen who performed labor or furnished materials with respect to the Project Sitework, (iv) there is no known basis for the filing of any construction lien, any other claim, or notice with respect to the Project by Contractor or anyone acting through or under Contractor, (v) all Subcontractors, Sub-Subcontractors, and materialmen who were entitled to receive a portion of any progress payment previously paid to Contractor have been paid in full, and (vi) attached hereto is a true and complete list of all Subcontractors and Sub-Subcontractors which have performed work by, through, or under Contractor.

Contractor, on behalf of itself, its predecessors, successors, affiliates, and all Subcontractors, Sub-Subcontractors, and materialmen, for and in consideration of payment made, hereby forever waives, releases, and relinquishes any and all liens, claims, and demands whatsoever, which it or they now have or might or could have on or against the Property, The Township of Haverford, Developer and Developer's successors and assigns, attorneys, affiliates, and lenders (collectively "Developer Releases") for labor performed or materials furnished in connection with the Project Sitework.

Contractor further declares that by signing and sealing this instrument, Contractor shall be completely estopped from filing or maintaining any and all liens, claims, and notices against the Project Sitework and the Property, and the Developer Releases, and that in the event that any such lien, claim, or notice is filed or has been filed by Contractor or anyone acting through or under Contractor, Contractor shall immediately take steps to cause such lien, claim, or notice to be withdrawn, discharged, and satisfied. Contractor shall indemnify, defend, and hold harmless

Developer Releases from and against all claims, damages, losses and expenses, including, but not limited to, attorney's fees, arising out of or resulting from the assertion by Contractor, or any of its Subcontractors, Sub-Subcontractors, or materialmen, of any construction claim, lien, or notice or the filing of any construction lien, claim, or notices against the Project or the Property or the failure to discharge mechanic's liens, claims and other filings as aforesaid.

IN WITNESS WHEREOF, Contractor, intending to be legally bound hereby, has caused this instrument to be executed, under seal, as of this 2nd day of March, 2022.

CONTRACTOR:

By: Lindsay M. Beard

Name: Lindsay M. Beard

Title: CFO

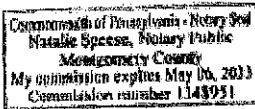
STATE OF PA)
) ss.
COUNTY OF Montgomery)

On this 2nd day of March, 2022 before me, a Notary Public in and for the State of Pennsylvania, personally appeared Lindsay Beard the CFO of Adams-Bickel Associates, LLC, the corporation that executed the within and foregoing instrument, and acknowledged said instrument to be the free and voluntary act and deed of said corporation for the uses and purposes therein mentioned, and on oath stated that she/he was authorized to execute said instrument.

WITNESS my hand and official seal hereto affixed the day and year first as above written.

Name: Natalie Speese
NOTARY PUBLIC in and for the
State of Pennsylvania

My appointment expires: May 6, 2023



(NOTARY SEAL)

True and Complete List of All Subcontractors and Sub-Subcontractors which have performed work by, through, or under Contractor, Adams-Bickel Associates, LLC.

Dan Hanson Development, LLC
25 E. Mount Kirk Avenue
Eagleville, PA 19403
484-614-0046
danhansondev@comcast.net

Ted Strauser & Co., Inc.
567 Abbott Drive
Broomall, PA 19008
610-356-2871
bwilson@tedstrauserco.com



Manager 610-446-1000 ext. 2208
Human Resources 610-446-1000 ext. 2233

TOWNSHIP OF
HAVERFORD

DELAWARE COUNTY
1014 DARBY ROAD
HAVERTOWN, PA 19083-2551
(610) 446-1000

LARRY HOLMES, ESQ., PRESIDENT
JUDY TROMBETTA, VICE PRESIDENT
DAVID R. BURMAN, TWP MANAGER/SECRETARY
AIMEE CUTHBERTSON, ASS'T TWP. MANAGER
JOHN F. WALKO ESQ., SOLICITOR
PENNONI ASSOCIATES INC., ENGINEER

WARD COMMISSIONERS
1ST WARD BRIAN D. GONDEK, ESQ
2ND WARD SHERYL FORSTE-GRUPP, PH.D
3RD WARD KEVIN MCCLOSKEY, ESQ
4TH WARD JUDY TROMBETTA
5TH WARD LAURA CAVENDER
6TH WARD LARRY HOLMES, ESQ
7TH WARD CONOR QUINN
8TH WARD GERARD T. HART, MD
9TH WARD MICHAEL MCCOLLUM

TO: Prospective Bidders

FROM: Charles Faulkner, PE
Pennonni Associates

DATE: March 18, 2024

SUBJECT: **Televising of Sanitary Sewer Mains**
HAVTT 13202
Addendum No 1

Haverford Township is accepting quotes for the televising of approximately 9,000 linear feet of sanitary sewer main within Township Roads and State Highways.

The Scope of Work for this project includes: maintenance and protection of traffic and television inspection of 8-inch and 10-inch sanitary sewer mains as depicted on Exhibit 1. The purpose of this work is to identify potential sources of inflow/infiltration into the system including cracked/missing pipe, leaking joints, illicit connections, or other defects that would permit groundwater to enter the system.

All bidders shall be aware that Darby Road is a State Highway. All other locations are Township streets.

Please review the enclosed materials and e-mail a completed Form of Proposal to this office at the no later than **March 20, 2024, at 3:00PM.**

Attn: Charles Faulkner, PE
Pennonni Associates Inc.
3100 Horizon Drive
King of Prussia, PA 19406
E-mail: cfaulkner@pennonni.com
Ph: 215-254-7751

The contractor must be able to commence work no later than March 25, 2024, and complete all work by March 28, 2024.

Prospective bidders are encouraged to visit the site prior to submitting their bid.

REQUIREMENTS:

Work shall comply with the following requirements:

- Exhibit 1 Dated 3-14-2024.
- All work **MUST** be completed during the following:
 - **Monday through Thursday evening from 10:00 PM to 6:00 AM the following day.**
- All traffic control must be in accordance with PennDOT Publication 213, latest edition.
- All work shall be performed in accordance with National Association of Sewer Service Companies (NASSCO) Pipeline Assessment and Certification Program (PACP) Standards.
- A clear video showing the entire circumference of the main must be provided. The video must also show all lateral connections to the main and the interior of all manholes.

INSURANCE:

The low bidder shall be required to provide proof of insurance in accordance with the following minimum requirements:

- General Liability \$1,000,000 (minimum) each occurrence
- Auto Liability \$1,000,000 (minimum) each occurrence
- Workmen's Compensation meeting minimum State requirements.
- All policies other than worker's compensation shall name the Owner and Engineer, and their officers, agents, and employees as additional insureds on a primary and noncontributory basis, including completed operations. All policies shall provide a waiver of subrogation in favor of the additional insureds.

AWARD OF BIDS:

The Township has the right to award one or both of the items to the low bidder.

Should you have any further questions or concerns, please contact Charles Faulkner @ (215) 254-7751 or cfaulkner@pennoni.com.

cc: David R. Burmann, Township Manager, via email

Enclosures

FORM OF PROPOSAL:

ADDENDUM NO 1

A. BASE BID:

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>Description</u>	<u>Unit Cost</u>	<u>Estimated Total Cost</u>
A1.	1	L.S.	Televising of Existing 8-inch and 10-inch VCP Sewer Main on Golf Rd, Greenway Rd, Beverly Rd, Leedom Ave, Mill Rd, Strathmore Rd and Kathmere Rd (approximately 6,850 linear feet) in accordance with the indicated requirements, for the lump sum price of: <u>Seven thousand two hundred sixty one dollars</u>	\$ <u>1.06</u>	\$ <u>7,261.00</u>
A2.	3,425	LF	Light Cleaning of Existing 8-inch and 10-inch sewer lines, as needed for the linear foot price of: <u>Three thousand six hundred thirty dollars and fifty cents</u> Dollars	\$ <u>1.06</u>	\$ <u>3,630.50</u>
TOTAL BASE BID AMOUNT: \$					<u><u>10,891.50</u></u>
(Items A1 & A2)					

B. ALTERNATE BID:

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>Description</u>	<u>Unit Cost</u>	<u>Estimated Total Cost</u>
B1.	1	L.S.	Televising of Existing 8-inch and 10-inch VCP Sewer Main on Darby Rd (approximately 2,150 linear feet) in accordance with the indicated requirements for the lump sum price of: <u>Two thousand four hundred ninety four dollars</u>	\$ <u>1.16</u>	\$ <u>2,494.00</u>
B2.	1,075	LF	Light cleaning of Existing 8-inch and 10-inch sewer lines, as needed for the linear foot price of: <u>One thousand six hundred twenty three dollars and twenty five cents</u>	\$ <u>1.51</u>	\$ <u>1,623.25</u>
TOTAL ALTERNATE BID AMOUNT: \$					<u><u>4,117.25</u></u>
(Items B1 & B2)					<u><u>\$15,008.75</u></u>

I CERTIFY THAT I HAVE THE AUTHORITY TO SUBMIT THE ABOVE QUOTE FOR THIS PROJECT AND ARE ABLE TO COMPLETE THE WORK IN ACCORDANCE WITH THE PLAN AND SPECIFICATIONS AND WITHIN THE TIME FRAME INDICATED:

Pipe Services Corporation
Company

Megan Beardsley
Print Name

Megan Beardsley
Signature

President
Title

Company Contact:

Company Pipe Services Corporation

Address 665 Tower Lane West Chester, PA 19360

City, State Megan Beardsley 610-692-9160

Fax _____

E-mail pipeservicescorp@comcast.net



Manager 610-446-1000 ext. 2208
Human Resources 610-446-1000 ext. 2233

TOWNSHIP OF
HAVERFORD

DELAWARE COUNTY
1014 DARBY ROAD
HAVERTOWN, PA 19083-2551
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LARRY HOLMES, ESQ, PRESIDENT
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9TH WARD MICHAEL MCCOLLUM

TO: Prospective Bidders

FROM: Charles Faulkner, PE
Pennoni Associates

DATE: March 18, 2024

SUBJECT: **Televising of Sanitary Sewer Mains**
HAVTT 13202
Addendum No 1

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The Scope of Work for this project includes: maintenance and protection of traffic and television inspection of 8-inch and 10-inch sanitary sewer mains as depicted on Exhibit 1. The purpose of this work is to identify potential sources of inflow/infiltration into the system including cracked/missing pipe, leaking joints, illicit connections, or other defects that would permit groundwater to enter the system.

All bidders shall be aware that Darby Road is a State Highway. All other locations are Township streets.

Please review the enclosed materials and e-mail a completed Form of Proposal to this office at the no later than **March 20, 2024, at 3:00PM.**

Attn: Charles Faulkner, PE
Pennoni Associates Inc.
3100 Horizon Drive
King of Prussia, PA 19406
E-mail: cfaulkner@pennoni.com
Ph: 215-254-7751

The contractor must be able to commence work no later than March 25, 2024, and complete all work by March 28, 2024.

Prospective bidders are encouraged to visit the site prior to submitting their bid.

REQUIREMENTS:

Work shall comply with the following requirements:

- Exhibit 1 Dated 3-14-2024.
- All work **MUST** be completed during the following:
 - **Monday through Thursday evening from 10:00 PM to 6:00 AM the following day.**
- All traffic control must be in accordance with PennDOT Publication 213, latest edition.
- All work shall be performed in accordance with National Association of Sewer Service Companies (NASSCO) Pipeline Assessment and Certification Program (PACP) Standards.
- A clear video showing the entire circumference of the main must be provided. The video must also show all lateral connections to the main and the interior of all manholes.

INSURANCE:

The low bidder shall be required to provide proof of insurance in accordance with the following minimum requirements:

- General Liability \$1,000,000 (minimum) each occurrence
- Auto Liability \$1,000,000 (minimum) each occurrence
- Workmen's Compensation meeting minimum State requirements.
- All policies other than worker's compensation shall name the Owner and Engineer, and their officers, agents, and employees as additional insureds on a primary and noncontributory basis, including completed operations. All policies shall provide a waiver of subrogation in favor of the additional insureds.

AWARD OF BIDS:

The Township has the right to award one or both of the items to the low bidder.

Should you have any further questions or concerns, please contact Charles Faulkner @ (215) 254-7751 or cfaulkner@pennoni.com.

cc: David R. Burmann, Township Manager, via email

Enclosures

FORM OF PROPOSAL: **ADDENDUM NO 1**

A. BASE BID:

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>Description</u>	<u>Unit Cost</u>	<u>Estimated Total Cost</u>
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			<u>TWENTY FOUR THOUSAND</u> Dollars	\$ <u>24,000</u>	\$ <u>24,000</u>
A2.	3,425	LF	Light Cleaning of Existing 8-inch and 10-inch sewer lines, as needed for the linear foot price of:		
			<u>TEN THOUSAND - TWO HUNDRED AND FIVE</u> Dollars	\$ <u>3.00</u>	\$ <u>10,275</u>
TOTAL BASE BID AMOUNT: \$34,275					
(Items A1 & A2)					



B. ALTERNATE BID:

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>Description</u>	<u>Unit Cost</u>	<u>Estimated Total Cost</u>
B1.	1	L.S.	Televising of Existing 8-inch and 10-inch VCP Sewer Main on Darby Rd (approximately 2,150 linear feet) in accordance with the indicated requirements for the lump sum price of:		
			<u>EIGHT THOUSAND</u> Dollars	\$ <u>8,000</u>	\$ <u>8,000</u>
B2.	1,075	LF	Light cleaning of Existing 8-inch and 10-inch sewer lines, as needed for the linear foot price of:		
			<u>THREE THOUSAND – TWO HUNDRED AND TWENTY FIVE</u> Dollars	\$ <u>3</u>	\$ <u>3,225</u>
TOTAL ALTERNATE BID AMOUNT: \$11,225					
(Items B1 & B2)					

I CERTIFY THAT I HAVE THE AUTHORITY TO SUBMIT THE ABOVE QUOTE FOR THIS PROJECT AND ARE ABLE TO COMPLETE THE WORK IN ACCORDANCE WITH THE PLAN AND SPECIFICATIONS AND WITHIN THE TIME FRAME INDICATED:

Insituform Technologies, LLC
Company

Christlanda Adkins
Print Name



Signature

Contracting and Attesting Officer
Title

Company Contact:

Company Insituform Technologies, LLC

Address 580 Goddard Ave

City, State Chesterfield, MO 63005

Contact Name/Title Christlanda Adkins/Contracting Officer

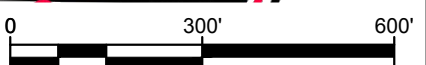
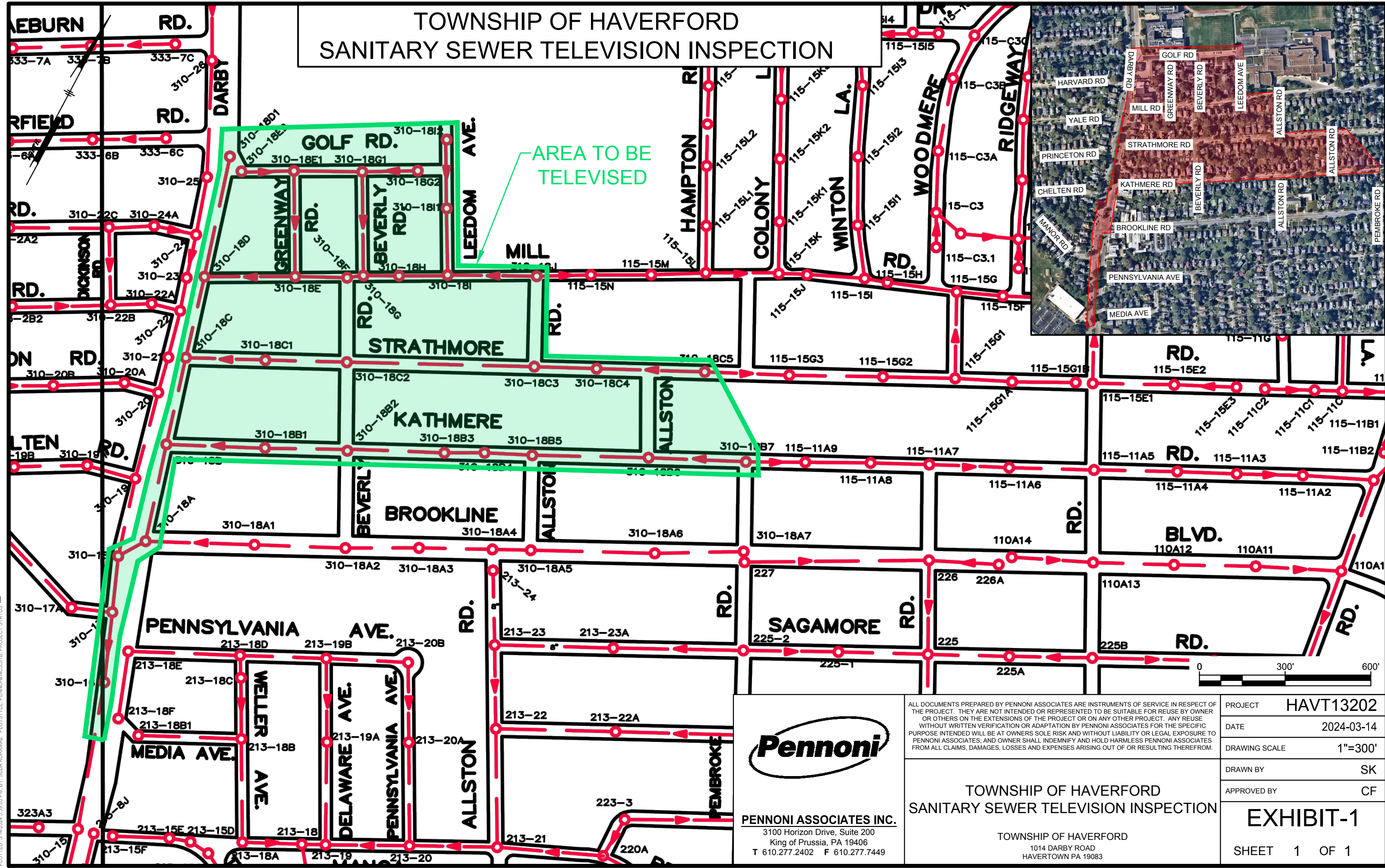
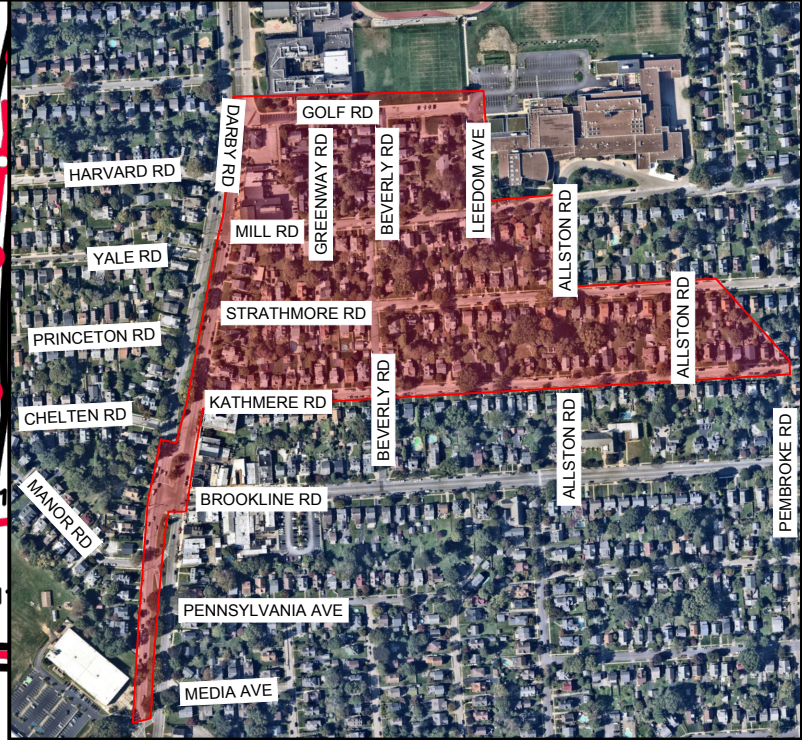
Phone 636-530-8000

Fax N/A

E-mail cadkins@aegion.com

TOWNSHIP OF HAVERFORD SANITARY SEWER TELEVISION INSPECTION

AREA TO BE TELEVISED



PENNONI ASSOCIATES INC.
3100 Horizon Drive, Suite 200
King of Prussia, PA 19406
T 610.277.2402 F 610.277.7449

ALL DOCUMENTS PREPARED BY PENNONI ASSOCIATES ARE INSTRUMENTS OF SERVICE IN RESPECT OF THE PROJECT. THEY ARE NOT INTENDED OR REPRESENTED TO BE SUITABLE FOR REUSE BY OWNER OR OTHERS ON THE EXTENSIONS OF THE PROJECT OR ON ANY OTHER PROJECT. ANY REUSE WITHOUT WRITTEN VERIFICATION OR ADAPTATION BY PENNONI ASSOCIATES FOR THE SPECIFIC PURPOSE INTENDED WILL BE AT OWNERS SOLE RISK AND WITHOUT LIABILITY OR LEGAL EXPOSURE TO PENNONI ASSOCIATES; AND OWNER SHALL INDEMNIFY AND HOLD HARMLESS PENNONI ASSOCIATES FROM ALL CLAIMS, DAMAGES, LOSSES AND EXPENSES ARISING OUT OF OR RESULTING THEREFROM.

TOWNSHIP OF HAVERFORD SANITARY SEWER TELEVISION INSPECTION

TOWNSHIP OF HAVERFORD
1014 DARBY ROAD
HAVERTOWN PA 19083

PROJECT	HAVT13202
DATE	2024-03-14
DRAWING SCALE	1"=300'
DRAWN BY	SK
APPROVED BY	CF

EXHIBIT-1

SHEET 1 OF 1

P:\PROJECTS\HVT13202 - TOWNSHIP WIDE SANITARY SEWER\STRATHMORE AREA\AREA TO BE TELEVISED\EXHIBIT.DWG
PLOTTED: 3/14/2024 5:38:05 PM BY: SEDA KORKMAZ PLOT STYLE: PENNONI NCS.STB PROJECT STATUS: —

March 26, 2024

Dave Burman- Township Manager
Haverford Township
1014 Darby Rd.
Haverford, PA 19083

RE: Haverford Township Free Library Renovation & Addition Project- Construction Change Orders

Mr. Burman,

Below is a summary of change orders we have reviewed and are recommending for approval by the Board of Commissioners. There is an explanation of each change as well as the detailed back-up for the costs.

For **Rycon Construction** contract these change order requests total an add of **\$40,386.25 (Forty thousand three hundred eighty-six dollars & twenty-five cents)** and will be part of a change order to their contract.

For **Dolan Mechanical (Mechanical)** contract these change order requests total an add of **\$11,567.14 (Eleven thousand five hundred sixty-seven dollars & fourteen cents)** and will be part of a change order to their contract.

For **Dolan Mechanical (Plumbing)** contract these change order requests total an add of **\$2,887.05 (Two thousand eight hundred eighty-seven dollars & five cents)** and will be part of a change order to their contract.

Please let us know if you have any questions or comments.

Sincerely,

Kenneth C. Matthews

Kenneth C. Matthews
C.B. Development Services, Inc.

CC: Aimee Cuthbertson, Sukrit Goswami

Rycon Construction Change Request for an add of \$10,000.00

The cost included is for work associated with existing foundation wall waterproofing having to be replaced. In excavating for the addition concrete footers, it was confirmed that the existing foundation wall waterproofing could not remain. There was an allowance included at bid time for exterior wall waterproofing which will be exhausted. This cost is a not to exceed above said allowance to cover the remainder of the replacement cost. The cost submitted and attached for reference is fair and reasonable.

Rycon Construction Change Request #7 for an add of \$4,322.85

The cost included is for work associated with existing concrete beams having to be repaired. Upon completion of demolition, there were two existing concrete beams in need of structural concrete patching at the old bank building. This cost is for the contractor to frame out and patch the two beams as per the Structural Engineer's recommendation. The cost submitted and attached for reference is fair and reasonable.

Rycon Construction Change Request #10 for an add of \$6,195.00

The cost included is for work associated with new partitions needing to be added at the first floor. Upon removal of the existing bookshelves, it was confirmed there was no framing/drywall behind the shelves only the exterior masonry block. This cost is to provide new framing/drywall accordingly for the new space. The cost submitted and attached for reference is fair and reasonable.

Rycon Construction Change Request #11 for an add of \$4,771.20

The cost included is for work associated providing a bump out partition in the Community Room at the lower level. In review with the Library/design team it was determined to provide the bump out partition which allows the electrical/audio visual devices to be encompassed in the wall as opposed to surface mounted due to the existing wall being plaster. The cost submitted and attached for reference is fair and reasonable.

Rycon Construction Change Request #12 for an add of \$15,097.20

The cost included is for work associated with having the trenches in the Community Room at the lower level dug out to receive the new under slab drainage piping previously approved. The contractor will dig out the trenches, remove the spoils and provide pea gravel for the Plumbing Contractor to install the new rainwater piping. The cost submitted and attached for reference is fair and reasonable.

Dolan Mechanical (Mechanical) Change Request #2R for an add of \$7,552.73

The cost included is for work associated with Bulletin #7 regarding the kitchen exhaust hood. Ductwork needs to be added from the hood to exhaust it to the exterior of the building which was not originally included in the project. The cost submitted and attached for reference is fair and reasonable.

Dolan Mechanical (Mechanical) Change Request #3 for an add of \$4,014.41

The cost included is for work associated with the changes in the designed HVAC ductwork due to existing conditions in field. Numerous runs of ductwork had to be modified during the coordination process due to existing beam conflicts to maintain the desired ceiling heights per the contract documents. The cost submitted and attached for reference is fair and reasonable.

Dolan Mechanical (Plumbing) Change Request #4 for an add of \$2,887.05

The cost included is for work associated with Bulletin #6 which added a new rainwater piping. After demolition it was determined the existing rainwater piping should be replaced. An allowance for rainwater pipe replacement was included in the plumber's contract however this total scope of the work exhausts that allowance and this change order is for the small overrun above the allowance. The cost submitted and attached for reference is fair and reasonable.