



# Board of Commissioners Work Session Agenda

Location: 1014 Darby Rd, Havertown PA 19083

Date: Monday, March 7, 2022

Time: 7:00 P.M.

Presentation:	Presentation by the Historical Commission- 2019 2020 Report
Discussion	• Addressing Commissioners quorum

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Commissioner Committee Updates

Police Department Crime Update

## NEXT WEEK:

<u>Police Department Promotion</u>	Sergeant
<u>Ordinance No. P2-2022</u>	Single Use Plastic Regulations (1st Reading)
<u>Ordinance No. P3-2022</u>	Traffic (2nd Reading)
<u>Ordinance No. P4-2022</u>	Pensions and Employee Benefits (2nd Reading)
<u>Ordinance No. P5 - 20222</u>	Traffic (1st Reading)
<u>Resolution No. 2255-2022</u>	Highway Use Agreement for West Chester Pike/ Right of Entry for Landscape Installation and Maintenance
<u>Resolution No. 2256-2022</u>	2022 Liquid Fuels Allocation

## Contract Awards

Haverford Road/Hathaway Lane Pedestrian Improvements

Llanerch Park ADA Pedestrian Access

## Purchases

Public Works Department Equipment (funds from awarded 902 Recycling Grant)

Parks and Recreation – Playground equipment for Powder Mill Park

Replacement LED Lights for the CREC

Bureau of Fire – new ESO software for 5 township fire companies

**Appointments**

**Senior Citizens Advisory Board**

**Wards 1 and 6**

**BOARD OF COMMISSIONERS**

**WORK SESSION AGENDA**

**MONDAY, March 7, 2022**

**7:00 P.M.**

**Presentation by the Historical Commission – 2019 2020 Report**

**Discussion: Addressing Commissioners quorum**

**Commissioners Committee Updates**

**Police Department – Crime Update**

**Next Week:**

**Police Department Promotion - Sergeant**

**Ordinance No. P2 – 2022**

**Single Use Plastic Regulations (1<sup>st</sup> Reading)**

**Ordinance No. P3 – 2022**

**Traffic (2<sup>nd</sup> Reading)**

**Ordinance No. P4 – 2022**

**Pensions and Employee Benefits (2<sup>nd</sup> Reading)**

**Ordinance No. P5 - 2022**

**Traffic (1<sup>st</sup> Reading)**

**Resolution No. 2255-2022**

**Highway Use Agreement for West Chester Pike/ Right of Entry for Landscape Installation and Maintenance**

**Resolution No. 2256-2022**

**2022 Liquid Fuels Allocation**

**Contract Awards**

**Haverford Road/Hathaway Lane Pedestrian Improvements  
Llanerch Park ADA Pedestrian Access**

**Purchases**

**Public Works Department Equipment (funds from awarded 902 Recycling Grant)**

**ORDINANCE NO. P2-2022**

**AN ORDINANCE OF THE TOWNSHIP OF HAVERFORD, COUNTY OF DELAWARE, COMMONWEALTH OF PENNSYLVANIA, TO ADD A NEW CHAPTER IN THE GENERAL LAWS OF THE TOWNSHIP OF HAVERFORD TITLED, "SINGLE-USE PLASTIC REGULATIONS," TO REGULATE THE DISTRIBUTION AND USE OF SINGLE-USE PLASTIC CARRY-OUT BAGS, SINGLE-USE PLASTIC STRAWS AND STIRRERS; TO PROMOTE AND FACILITATE REUSABLE BAG USE; AND TO ADD FINDINGS, DEFINITIONS, FEES, REQUIREMENTS, ENFORCEMENT, PENALTIES, AND EXEMPTIONS RELATING TO THE DISTRIBUTION AND USE OF SINGLE-USE PLASTIC CARRY-OUT BAGS, REUSABLE BAGS, AND SINGLE-USE PLASTIC STRAWS AND STIRRERS.**

WHEREAS, as a Home Rule Municipality, the Township of Haverford may exercise any power and function not denied it by the Constitution of the United States of America, by the Constitution of the Commonwealth of Pennsylvania, by the General Assembly of the Commonwealth, or by this Charter; and

WHEREAS, the powers and functions of the Township under the Township's Home Rule Charter are broadly construed in favor of the Township; and

WHEREAS, pursuant to the Township's Home Rule Charter, the Township Commissioners may adopt such ordinances and such other codes as may be required from time to time to protect the health, safety, and welfare of the citizens; and

WHEREAS, Article 1, Section 27 of the Pennsylvania Constitution, known as the Environmental Rights Amendment, (the "Amendment") provides that people have the right to clean air, pure water, and to the preservation of the natural, scenic, historic, and esthetic values of the environment. Pennsylvania's public natural resources are the common property of all the people, including generations yet to come. As trustee of these resources, the Commonwealth shall conserve and maintain them for the benefit of all the people; and

WHEREAS, the Amendment imposes two basic duties on the Commonwealth and its political subdivisions such as the Township: 1) to prohibit the degradation, diminution and depletion of the public natural resources, and 2) to act affirmatively via legislative action to protect the environment. Pennsylvania Environmental Defense Foundation v. Commonwealth of Pennsylvania, 161 A.3d 911 (Pa. 2017); and

WHEREAS, this Ordinance is enacted to achieve the Township's duties under the Amendment by minimizing the degradation, diminution, and depletion of the public natural resources and to affirmatively enact legislation designed to protect the environment; and

WHEREAS, single-use plastic carry-out bags and single-use plastic straws and stirrers degrade at a slower rate than recyclable paper carry-out bags and paper straws and release toxic materials during degradation that pollute waterways; and

WHEREAS, for the reasons set forth in more detail below, Township Board of Commissioners intends to preserve, maintain, and enhance the health of its residents and visitors, as well as the public natural resources and common property within the Township, by prohibiting the distribution of single-use, carry-out plastic bags and single-use, plastic straws and stirrers within the Township and promoting and facilitating reusable bag use; and

WHEREAS, the Board of Commissioners, after due consideration of the proposed ordinance at a duly advertised public meetings and hearing, has determined that the health, safety and general welfare of the residents of the Township will be served by this Ordinance which regulates the distribution of single-use, carry-out plastic bags and single-use, plastic straws and stirrers within the Township;

**BE IT ENACTED AND ORDAINED by the Board of Commissioners of the Township of Haverford, County of Delaware, Commonwealth of Pennsylvania:**

**SECTION 1.** The Township of Haverford Code shall be amended by adding a new Chapter entitled "Single-Use Plastic Regulations", to provide as follows:

**SINGLE-USE PLASTIC REGULATIONS**

**§1. Purpose and Findings.**

A. Purpose. The purpose of this Chapter is to reduce the use of single-use, plastic carryout bags and single-use, plastic straws and stirrers by commercial establishments within the Township of Haverford, curb litter on the streets, in the parks, and in the trees, protect the local streams, rivers, waterways and other aquatic environments, reduce greenhouse gas emissions, reduce solid waste generation, promote and facilitate the use of reusable, compostable, and recyclable materials within the Township of Haverford, and to preserve the natural, scenic, historic, and esthetic values of the Township of Haverford.

B. Findings.

1. The use of single-use, plastic carry-out bags and single use, plastic straws and stirrers have severe environmental impacts, including greenhouse gas emissions, litter, harm to wildlife, water consumption and solid waste generation to Haverford Township and the greater environment.
2. There are numerous commercial establishments within the Township of Haverford which provide single-use, plastic carry-out bags and single-use, plastic straws and stirrers to their customers.
3. Most single-use, plastic carry-out bags and single-use, plastic straws and stirrers are made from plastic or other material that does not readily decompose.
4. Approximately one hundred billion single-use, plastic carry-out bags are discarded by United States consumers each year. In the Township of Haverford most such bags are not recycled and are often improperly discarded and litter the Township's highways, trees, and drains.
5. Hundreds of millions of single-use, plastic straws and stirrers are discarded by United States consumers every day. In the Township of Haverford, such straws and stirrers are not readily recyclable.
6. Numerous studies have documented the prevalence of single-use, plastic carry-out bags and/or single-use plastic straws and stirrers littering the environment, blocking storm drains, entering local waterways, and becoming stuck in or upon natural resources and public property.
7. The taxpayers of the Township of Haverford pay the costs related to the cleanup of single-use, plastic carry-out bags and single-use plastic straws and stirrers from the roadways, trees, bushes, sewers, drains, waters, and parks within the Township.

8. From an overall environmental and economic perspective, the best alternative to single-use, plastic carry-out bags is a shift to reusable bags and the best alternative to single-use, plastic straws are not using straws or using reusable straws.
9. There are several reasonable alternatives to single-use, plastic carry-out bags and single use plastic straws and stirrers readily available in and around the Township of Haverford.
10. It is recognized that single use paper bag manufacturing, transportation and resource consumption also affect the environment, but they are biodegradable, single-stream recyclable, and provide a practical retail establishment alternative consistent with most local and state single use plastic regulations and prohibitions. Although preferable to single use plastic bags, the overall effects of producing, providing, and allowing single use paper bags should also be mitigated to reduce waste, litter, and natural resource depletion by encouraging, facilitating and promoting reusable bag use.
11. As required by the Environmental Rights Amendment to the Pennsylvania Constitution, the Township of Haverford seeks to preserve the natural, scenic, historic, and esthetic values of the Township.
12. It is the desire of the Board of Commissioners to conserve resources, reduce the amount of greenhouse gas emissions, waste, litter, water pollution, and to protect the public health and welfare of people and wildlife in the Township, all of which increases the quality of life for the Township's residents and visitors.
13. Studies and past experiences have shown that placing a mandatory charge on paper bags will promote and encourage the use of reusable bags and prohibiting or otherwise regulating the use of single-use, plastic carry-out bags, single-use, plastic straws, and single use, plastic stirrers will significantly reduce the use and waste of such items.

## **§2. Definitions.**

For the purposes of this Chapter, the following definitions shall apply unless the context clearly requires otherwise:

**COMMERCIAL ESTABLISHMENT** - any store or retail establishment that sells perishable or nonperishable goods, including, but not limited to, clothing, food, and personal items, directly to the customer and is located within or doing business within the geographical limits of the Township of Haverford. Commercial establishments include: a business establishment that generates a sales or use tax; a drugstore, pharmacy, supermarket, grocery store, farmers market, convenience food store, food mart, or other commercial entity engaged in the retail sale of a limited line of goods that include milk, bread, soda and snack foods; a public eating establishment (i.e. a restaurant, take-out food establishment, or any other business that prepares and sells prepared food to be eaten on or off its premises); and a business establishment that sells clothing, hardware, or any other nonperishable goods.

**COMPLIANT BAG** - Certain paper carry-out bags and reusable bags.

A. A paper bag that meets all the following minimum requirements:

- (1) It is considered a recyclable material based on the Township Code, as the same may be amended from time to time, contains a minimum of 40% postconsumer

recycled material, and displays the words recyclable and/or reusable in a highly visible manner on the outside of the bag; or

(2) It can be composted.

B. A reusable bag is a bag made of cloth, fabric or other material that is specifically designed and manufactured for multiple reuse. If the contains plastic, it must be a woven or non-woven and fused fabric with a minimum 80 gram/square meter density with handles that are stitched and not heat fused.

**COMPLIANT STIRRER** – a device primarily intended to be used by a person for the purpose of stirring beverages that is made entirely of wood, grass or certified as compostable by the Biodegradable Products Institute.

**COMPLIANT STRAW** – a straw that is certified as compostable by the Biodegradable Products Institute.

**CUSTOMER** – any person purchasing goods or services from a Commercial Establishment.

**OPERATOR** – the person in control of, or having responsibility for, the operation of a Commercial Establishment, which may include, but is not limited to, the owner of the Commercial Establishment.

**POST-CONSUMER RECYCLED MATERIAL** – a material that would otherwise be destined for solid waste disposal, having completed its intended end use and product life cycle. “Post-consumer recycled material” does not include materials and by-products generated from and commonly reused within an original manufacturing and fabrication process.

**PRODUCT BAG** – a very thin bag without handles used exclusively to carry meats, vegetables, fruits, or other similar raw or uncooked food items to the point of sale inside a Commercial Establishment or, for reasons of public health and safety, to prevent such food items from coming into direct contact with other purchased items.

**RECYCLABLE** - material that can be sorted, cleansed and reconstituted using available recycling collection programs for the purpose of reusing the altered, incinerated, converted or otherwise thermally destroyed solid waste generated therefrom.

**SINGLE-USE PLASTIC CARRY-OUT BAG** - any bag made predominantly of plastic derived from either petroleum or a biologically based source, such as corn or other plant sources, that is provided by an Operator of a Commercial Establishment to a Customer at the point-of-sale. The term does not include bags intentionally designed for reuse or product packaging. This definition specifically exempts the following from the category of single-use plastic carry-out bags:

A. Product Bags;

B. Newspaper bags;

C. Bags sold in packages containing multiple bags intended for use as food storage bags, garbage bags, or pet waste bags; or

D. Laundry or dry-cleaner bags.

**SINGLE-USE PLASTIC STIRRER** - a single-use beverage stirrer or single-use beverage splash stick provided by a Commercial Establishment that is primarily made of plastic.

**SINGLE-USE PLASTIC STRAW** - a Straw provided by a Commercial Establishment that is primarily made of plastic. A "Single-Use Plastic Straw" shall not include Straws packaged with beverages prepared and packaged outside of the Township, provided such beverages are not altered, packaged or repackaged within the Township.

**STRAW**-a tube designed or intended for transferring a beverage from its container to the mouth of the drinker by suction or for the stirring of a beverage.

**TOWNSHIP** - the Township of Haverford.

### **§3. Single-Use Plastic Carry Out Bags Prohibited.**

Effective **January 2, 2023**, no Commercial Establishment shall provide to any Customer a Single-Use Plastic Carry-Out Bag. This prohibition applies to bags provided for the purpose of carrying goods away from the point-of-sale. This prohibition applies to Single-Use Plastic Carry-Out Bags used for takeout deliveries from Commercial Establishments within the Township of Haverford. The point-of-sale in such transactions is deemed to be at the Commercial Establishment, regardless of where payment for the transaction physically occurs.

### **§4. Use of Compliant Straws and Stirrers.**

Effective **January 2, 2023**, any Commercial Establishment shall only provide Compliant Straws or Compliant Stirrers unless a Single-Use Plastic Straw is requested as set forth under §5.

### **§5. Single-Use Plastic Straws Must be Provided Only Upon Request.**

Effective **January 2, 2023**, no Commercial Establishment shall provide to any Customer a Single-Use Plastic Straw unless the Customer first requests it. All food service establishments shall maintain a sufficient supply of Single-Use Plastic Straws to accommodate any such request. If a person specifically requests a Single-Use Plastic Straw, such food service establishment shall provide a Single-Use Plastic Straw free of charge and shall make no inquiry into the reason for such request.

### **§6. Compliant bags.**

A. If the Commercial Establishment provides a Compliant Bag for the purpose of carrying goods or other materials away from the point-of-sale, they shall charge a minimum fee in the amount of \$0.10 per Compliant Bag. This charge shall be reflected in the sales receipt. A restaurant establishment may opt out of the compliant bag fee for food takeout and deliveries.

B. Customers may use bags of any type that they bring to the Commercial Establishment themselves for the purpose of carrying goods or other materials away from the point-of-sale, without incurring a fee for a Compliant Bag.



## **§7. Exemptions.**

The Township Manager or their designee may, upon written request of a Commercial Establishment, exempt a Commercial Establishment from the requirements of this Chapter for a period of one (1) year from the effective date of this Ordinance upon a finding by the Township Manager or their designee that the requirements of this Chapter would cause undue hardship to the Commercial Establishment. An "undue hardship" shall be found only if the Commercial Establishment demonstrates that it has a unique circumstance or situation such that there are no reasonable alternatives to the use of Single-Use Plastic Carry-Out Bags, Single-Use Plastic Straws or Single-Use Plastic Stirrers.

## **§8. Enforcement.**

A. The Township Manager or their designee has the responsibility for enforcement of this Chapter and may promulgate reasonable rules and regulations to enforce the provisions thereof, including, but not limited to, investigating violations and issuing fines.

B. Any Commercial Establishment that violates or fails to comply with any of the requirements of this Chapter, after an initial written warning notice has been issued for that violation, shall be liable for a violation.

C. Any Commercial Establishment that receives an initial written warning notice may file a request for an exemption pursuant to the procedure in §7 above.

D. If a Commercial Establishment has subsequent violations of this Chapter after the issuance of an initial written warning notice of violation, the following penalties shall be imposed and shall be payable by the Operator of the Commercial Establishment:

(1) A fine not exceeding \$100.00 for the first violation;

(2) A fine not exceeding \$200.00 for the second violation in the same year dating from the first violation;

(3) A fine not exceeding \$500.00 for the third and each subsequent violation in the same year dating from the first violation.

E. In addition to the penalties set forth in this Chapter, the Township may seek legal, injunctive, or other equitable relief to enforce this Chapter.

**SECTION 2. SEVERABILITY.** If any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts hereof. It is hereby declared as the intent of the Board of Commissioners of the Township of Haverford that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included therein.

**SECTION 3. REPEALER.** All Ordinances or parts of Ordinances conflicting with any provision of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

**SECTION 4. EFFECTIVE DATE.** This Ordinance shall become effective upon enactment as provided by law.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**TOWNSHIP OF HAVERFORD**

**BY:** \_\_\_\_\_  
**C. Lawrence Holmes**  
**President,**  
**Board of Commissioners**

\_\_\_\_\_  
**Attest: David R. Burman**  
**Township Manager/Secretary**

**ORDINANCE NO. P5-2022**

**AN ORDINANCE OF THE TOWNSHIP OF HAVERFORD, COUNTY OF DELAWARE, COMMONWEALTH OF PENNSYLVANIA, FURTHER AMENDING AND SUPPLEMENTING ORDINANCE NO. 1960, ADOPTED JUNE 30, 1986, AND KNOWN AS "GENERAL LAWS OF THE TOWNSHIP OF HAVERFORD" CHAPTER 175, VEHICLES AND TRAFFIC.**

**BE IT ENACTED AND ORDAINED** by the Board of Commissioners of the Township of Haverford, County of Delaware, Commonwealth of Pennsylvania, and it is hereby enacted and ordained by the authority of the same:

**SECTION 1. That 175-95 Schedule XX: Special Purpose Parking Zones.**

**across from 721 Howard Avenue, Havertown, PA 19083.**

**SECTION 2. Upon effective date of this ordinance, the Highway Department shall install appropriate signs in the designated section or zones giving notice of the regulations aforesaid.**

**SECTION 3. Any ordinance or part of an ordinance to the extent that it is inconsistent herewith is hereby repealed.**

**ADOPTED this        day of        , 2022.**

**TOWNSHIP OF HAVERFORD**

**BY: C. Lawrence Holmes, Esquire  
President  
Board of Commissioners**

**Attest: David R. Burman  
Township Manager/Secretary**

**RESOLUTION NO. 2255-2022**

**Be it Resolved, by authority of the Board of Commissioners of the Township of Haverford, Delaware County, and it is hereby resolved by authority of the same, that the Township Manager of Haverford Township be authorized and directed to sign the Agreement on its behalf.**

**ATTEST:**

**TOWNSHIP OF HAVERFORD**

\_\_\_\_\_  
**C. Lawrence Holmes, Esq.**  
**President**

**By:** \_\_\_\_\_  
**David R. Burman**  
**Township Manager**

**I, David R. Burman, Township Manager of the Township of Haverford, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Board of Commissioners held on 14<sup>th</sup> day of March, 2022.**

**March 14, 2022**

\_\_\_\_\_  
**David R. Burman, Township Manager**

**TOWNSHIP OF HAVERFORD  
DELAWARE COUNTY, PA**

**RESOLUTION NO. 2256-2022**

**A RESOLUTION AUTHORIZING AN APPLICATION TO  
THE DELAWARE COUNTY COUNCIL FOR AN  
ALLOCATION OF COUNTY LIQUID FUEL TAX FUNDS  
IN 2022 FOR SNOW REMOVAL COSTS AND GENERAL  
MAINTENANCE OF TOWNSHIP ROADS**

**WHEREAS**, the undersigned Municipality desires to take advantage of the Act approved June 1, 1945, P.P. 1242 and as provided in the Act approved May 18, 1945, P.L. 803 permitting Counties of the Commonwealth of Pennsylvania to appropriate and expend moneys for the improvements and maintenance of State Highways and State-Aid Highways or Public Highway in any County of the Commonwealth.

**THEREFORE, BE IT RESOLVED**, that we, the elected officials of Haverford Township, Delaware County, Pennsylvania, in regular session assembled on this 15th day of March, 2022 do hereby make application to the County Council of Delaware County for an allocation of County Liquid Fuel Tax Funds in the amount of \$53,568.00 to be used toward snow removal costs and general maintenance of township roads.

It is certified by the Municipality and the officers who execute this application that materials used and work done hereunder shall conform to the current Pennsylvania Department of Transportation specifications, or specifications approved by the Department, and that all work will be done within the legal right-of-way or with permission of the abutting property owners.

**RESOLVED** this 15th day of March, 2022.

**TOWNSHIP OF HAVERFORD**

\_\_\_\_\_  
C. Lawrence Holmes, Esq  
President, Board of Commissioners

**ATTEST:**

\_\_\_\_\_  
David R. Burman  
Township Manager/Secretary

## **Public Works DEP GRANT Purchases**

### **Purchases**

- One (1) 20-yard Dumpster to haul recycling yard waste from Stolfus Enterprises Fabrication LLC, 34 Lauver Circle Honey Brook, PA in the amount of \$5,000.00
- One (1) 40-yd Dumpster to haul recycling from Stolfus Enterprises Fabrication LLC, 34 Lauver Circle Honey Brook, PA in the amount of \$6,200.00
- One (1) Leach 20-yd – III Recycling Body, mounted on Customer Supplied Chassis from GranTurk Equipment Co, Inc. 1 Schuylkill Parkway Building B Bridgeport, PA under Costars # 025-046, in the amount of \$93,664.50
- One (1) International Truck Base Chassis Rear Loader, Model HV60 from Hunter International, Logan Township, NJ in the amount of \$107,983.00
- One (1) Leaf Collector 25 YD TM DT 9K from H.A.Dehart and Son, Thorofare, NJ in the amount of \$80,500.00.
- 32 Gallon Blue Recycle Containers with Drain Holes and Solid Blue Recycle MDPE Lids for the TRC-32 Containers from T.M. Fitzgerald & Associates 850 West Chester Pike Havertown, PA in the amount of \$24,500.00.



# *Haverford Township*

## *Department of Parks & Recreation*

Director of Parks & Recreation: Brian Barrett  
Facilities Coordinator: Eileen Mottola  
Operations Supervisor: Larry Woods  
Recreation Supervisor: Kirsten Taylor  
Recreation Supervisor: Jesse Hart  
Fitness Coordinator: Jackie O'Doherty  
Park Maintenance: Jason O'Brien  
Administrative Assistant: Jamie McCloskey

### Memorandum

February 28, 2022

To: Dave Burman – Township Manager

From: Brian Barrett – Parks and Recreation Director

Subject: Invoice for Commissioners meeting agenda March 14, 2022 –

Attached is a quote for the purchase of new play equipment for Powder Mill Park from Recreation Resource. The amount is \$16,499. and it is on CoStars 014-74.



503 N. Walnut Road Bldg 200  
 Kennett Square, PA 19348  
 610-444-4402 1-800-220-4402  
 FAX: 610-444-3359  
 E-mail: info@recreation-resource.com  
 Website: www.recreation-resource.com



# Quote

DATE	Quote No.
2/25/2022	Q22-047R

**CONDITIONS:** The prices and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by the Home Office of the Seller. All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control. Prices are based on costs and conditions existing on date of quotation and are subject to change by the Seller before final acceptance.

Typographical and stenographic errors subject to corrections. Purchaser agrees to accept either overage or shortage not in excess of ten percent to be charged for pro-rata. Purchaser assumes liability for patent and copyright infringement when goods are made to Purchaser's specifications. When quotation specifies material to be furnished by the Purchaser, ample allowance must be made for reasonable spoilage and material must be of suitable quality to facilitate efficient production.

Conditions not specifically stated herein shall be governed by established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be binding on the Seller.

TO:  
 Haverford Township  
 Brian Barrett  
 bbarrett@havtwp.org

Appropriate State Sales Tax Will Be Added Upon Ordering If Applicable

REP
Kevin

Quote valid for 30 days. If past 30 days, contact us to verify pricing.

ITEM	DESCRIPTION	QTY	UOM	UNIT	TOTAL
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RE: Powder Mill Park

BCI	Burke SY-3005 Play Structure, Ages 5-12 yrs			22,829.00	22,829.00
BCI	Burke 2022 Early Bird Sale Discount *MUST order by March 31, 2022 and ship by June 30, 2022			-7,990.00	-7,990.00
Ship-PA	Estimated Freight			1,660.00	1,660.00

Does not include unloading, assembly, or installation.

COSTARS 14-74

To Accept Order, Sign: \_\_\_\_\_

Date: \_\_\_\_\_

**TOTAL** \$16,499.00

Quote is based upon shipment of all items to a single destination, unless noted.  
 Changes subject to price adjustment. Your signature here accepts all of our terms & conditions.  
 A deposit or payment in full may be required to place your order.  
 There is a 3% service charge for orders that are paid by credit card.  
**PLEASE NOTE-OUR ADDRESS HAS CHANGED TO 503 N. WALNUT ROAD, SUITE 200, KENNETT SQUARE, PA 19348. PLEASE CHANGE YOUR DATABASE.**







# *Haverford Township*

## *Department of Parks & Recreation*

Director of Parks & Recreation: Brian Barrett  
Facilities Coordinator: Eileen Mottola  
Operations Supervisor: Larry Woods  
Recreation Supervisor: Kirsten Taylor  
Recreation Supervisor: Jesse Hart  
Fitness Coordinator: Jackie O'Doherty  
Park Maintenance: Jason O'Brien  
Administrative Assistant: Jamie McCloskey

### Memorandum

March 1, 2022

To: Dave Burman – Township Manager

From: Brian Barrett – Parks and Recreation Director

Subject: Invoice for Commissioners meeting agenda March 14, 2022 – LED lights for CREC

Attached is a quote for the purchase of LED replacement lighting for CREC from Denney Electric. The cost is \$22,719.32 and it is on CoStars 030-013.

**DENNEY ELECTRIC SUPPLY**



DENNEY ELECTRIC SUPPLY  
of Kennett Square, Inc  
510 West State Street  
Kennett Square, PA 19348  
Phone 610-444-2170  
Fax 610-444-2173



**Quotation**

EXPIRATION DATE	QUOTE NUMBER
03/27/2022	S101814446
DENNEY ELECTRIC SUPPLY of Kennett Square, Inc 510 West State Street Kennett Square, PA 19348 Phone 610-444-2170 Fax 610-444-2173	
PAGE NO.	
1 of 2	

QUOTE TO:

SHIP TO:

HAVERFORD TWP REC CENTER  
9000 PARKVIEW DR  
HAVERFORD, PA 19041

HAVERFORD TWP REC CENTER  
9000 PARKVIEW DR  
HAVERFORD, PA 19041

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
66465	TURNKEY		DANIEL SCHLEGEL	
WRITER	SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
Kayla Bowman		Net Due 25th	02/25/2022	Yes
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
	<b>SHIPPING INSTRUCTIONS</b> COSTARS #030-013			
32ea	LSI AUL 24L S 840 UNV MSV R16AD SPECIAL ORDER		407.000/e	13024.00
-32ea	***** PECO instant discount *****		200.000/ea	-6400.00
4ea	LSI AUL 24L S 840 UNV MSV R16AD EM20 SPECIAL ORDER		682.000/e	2728.00
-4ea	***** PECO instant discount *****		200.000/ea	-800.00
37ea	KSTN KT-RKIT-CP-13-4000-840-VDIM GYM - UNDER TRACK		96.880/EA	3584.56
28ea	RABWFR8R24935UNVWB 24W DNL FX EXTERIOR DOWNLIGHT		38.670/EA	1082.76
-28ea	***** PECO instant discount *****		25.000/ea	-700.00

\*\* Continued on Next Page \*\*



**Quotation**

EXPIRATION DATE	QUOTE NUMBER	PAGE NO.
03/27/2022	S101814446	2 of 2

ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1ea	<p><b>LABOR COSTS</b></p> <p>-Remove existing fixtures in gym. Reuse stem and remount new LED fixture and make all necessary connections. Total fixtures 36: \$4,800.00</p> <p>-Remove existing fluorescent ballast and socket, install retrofit kit in 37 surface mount fixtures in gym area: \$2,400.00</p> <p>-Replace existing fluorescent equipment with LED on 28 exterior soffit lights around building: \$3,000.00</p> <p>Notes: 1. Any lifts to reach interior/exterior fixtures will be provided by owner 2. All fixtures are to be supplied by Denney Electric 3. All labor is non prevailing wage rate</p>	10200.000/e	10200.00

**Quotation Terms:**  
 All pipe and wire quotes valid only until the end of quoted business day.  
 All non-stock quotes valid for 7 days. Excluding pipe or wire.  
 All stock quotes valid for 14 days. Excluding pipe or wire.

Subtotal	22719.32
S&H Charges	0.00
<b>Amount Due</b>	<b>22719.32</b>



TOWNSHIP OF  
**HAVERTFORD**  
DELAWARE COUNTY

1014 DARBY ROAD HAVERTOWN, PA 19083-2251

610-446-1000

C. LAWRENCE HOLMES, ESQ., *President*  
JUDY TROMBETTA, *Vice President*  
DAVID R. BURMAN, *Twp. Manager/Secretary*  
JOHN F. WALKO, ESQ., *Solicitor*  
PENNONI ASSOCIATES, INC., *Engineer*

MANAGER, ext. 2208  
HUMAN RESOURCES, ext. 2233

March 3, 2022

To: Board of Commissioners and Dave R. Burman  
Re: New Fire Department Reporting Software

**WARD COMMISSIONERS**

1st Ward STEPHEN D'EMILIO  
2nd Ward SHERYL FORSTE-GRUPP, Ph.D.  
3rd Ward KEVIN McCLOSKEY, ESQ.  
4th Ward JUDY TROMBETTA  
5th Ward LAURA CAVENDER  
6th Ward C. LAWRENCE HOLMES, ESQ.  
7th Ward CONOR QUINN  
8th Ward GERARD T. HART, M.D.  
9th Ward WILLIAM F. WECHSLER

Commissioners and Mr. Burman:

In December the Township and the Bureau of Fire were notified that the current fire incident reporting software (Firehouse Software) would be ending life on December 31, 2022 due to being purchased by ESO software. Fire incident reporting software is a vital component to the daily operation of the five companies since it is used to report all fire incidents and to track all fire company personnel and yearly activates in order to qualify for State Grants.

Over the last two months the township and fire companies reviewed three software companies, ESO, Image Trend and First Due. After a thorough review we feel that ESO will best fit the future needs of the Bureau of Fire for fire incident reporting. The cost for the new ESO Software is \$11,852.00.

Thank you for taking the time to discuss this request and for your continued support of all 5 township fire companies.

*Steven Poole*  
Steven Poole  
Chief Fire Code Official



Quote Date: 02/24/2022  
Customer Name: Haverford Township Bureau of Fire  
Quote #: Q-61993  
Quote Expiration date: 03/31/2022  
ESO Account Manager: Ty Roberts

### CUSTOMER CONTACT

Customer Haverford Township Bureau of Fire  
Name Steve Poole  
Email spoole@havtwp.org  
Phone

### BILLING CONTACT

Payor Haverford Township Bureau of Fire  
Name Rick Maclary  
Email rmaclary@havtwp.org  
Phone 610-853-1298 ext 1260  
Address Administration  
Havertown PA, 19083  
Billing Frequency Annual  
Initial Term 12 months

### Personnel Management

Product	Volume	Total	Fee Type
Personnel Management	250 Employees	\$6,295.00	Recurring
Personnel Management Data Migration	250 Employees	\$0.00	One-time

### Fire

Product	Volume	Total	Fee Type
ESO Activities - Fire and Fire/EMS Agencies	5 Stations	\$787.00	Recurring
ESO Fire Incidents	5 Stations	\$4,175.00	Recurring
Fire Setup & Online Training	1 Sessions	\$595.00	One-time
Fire Incidents NFIRS Data Import	3000 Incidents	\$0.00	One-time

<b>Total Recurring Fees</b>	\$	11,257.00
<b>Total One-Time Fees</b>	\$	595.00
<b>TOTAL FEES</b>	\$	11,852.00



Quote Date: 02/24/2022  
Customer Name: Haverford Township Bureau of Fire  
Quote #: Q-61993  
Quote Expiration date: 03/31/2022  
ESO Account Manager: Ty Roberts

**TERMS AND CONDITIONS:**

1. If the Customer indicated above has an ESO Master Subscription and License Agreement (MSLA) dated on or after February 20, 2017, then that MSLA will govern this Quote. **Otherwise, Customer intends and agrees that this Quote adopts and incorporates the terms and conditions of the MSLA and associated HIPAA business associate agreement hosted at the following web address, and that the products and services ordered above are subject thereto:**

<https://www.eso.com/legal-terms/>

2. The Effective Date of this Quote shall be the final date of signature.

3. Customer shall be responsible for the payment of all Fees listed herein. If Customer has elected to use a Third Party Payor (as indicated above as Payor) and such party has executed an appropriate agreement with ESO, ESO shall accept payment of Fees from such Third Party Payor.

**Haverford Township Bureau of Fire**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

For Fire, Personnel Management, the following payment terms apply:  
Fees are invoiced at the Billing Frequency 15 days after the Effective Date, with recurring fees due on the anniversary.



Quote Date: 02/24/2022  
Customer Name: Haverford Township Bureau of Fire  
Quote #: Q-61993  
Quote Expiration date: 03/31/2022  
ESO Account Manager: Ty Roberts

## Fire

Product	Description
ESO Fire Incidents	Includes Auto EHR-Import or Auto-CAD import, federal NFIRS data reporting, software updates and upgrades.
Fire Setup & Online Training	Setup and Webinar Training Session for ESO Fire.
Fire Incidents NFIRS Data Import	Data migration from previous RMS platform.
ESO Activities - Fire and Fire/EMS Agencies	Application for tracking non-response activities, including Operations and Community Risk Reduction and Daily Log.

## Personnel Management

Product	Description
Personnel Management Data Migration	Migration of Information in Personnel Management that includes Demographics, Training Classes, Certifications, and Drivers License Information.
Personnel Management	Includes tracking of Training classes, certifications, credentials, immunization records. Integrated with ESO EHR and Ad Hoc Reporting.



Quote Date: 02/24/2022  
Customer Name: Haverford Township Bureau of Fire  
Quote #: Q-61993  
Quote valid until: 03/31/2022  
ESO Account Manager: Ty Roberts

**Please fill in your contact information below:**

	<b>Name</b>	<b>Email</b>	<b>Phone</b>
Primary Business Contact			
Invoicing Contact			
Legal Contact			
Software Administrator Contact			
Privacy HIPAA Contact			
Tax Exempt	YES OR NO	If YES, return Exempt Certificate with Agreement	
Purchase Order Required?	YES OR NO	If YES, return PO with Agreement	

**Please email the signed sales order to [legal@eso.com](mailto:legal@eso.com) and your sales representative.**