

AGENDA

Haverford Township Ice Rink Advisory Board
Tuesday, July 20, 2021 @7:30pm
Meeting Location: Skatium 1010 Darby

Roll Call

Review/Approval of prior Minutes

Public Comments

Financials

Building Update

- Ice Quality / Remediation
- Fog / Remediation

Operations

- Decident Wheel
- Cleaning Checklist
- Locker Rooms

Marketing

- Public Skating Hours

2022 Budget Planning

Board Member Terms

Skatium Ice Rink Advisory Board Minutes – Tuesday July 20, 2021

The next Meeting is Tuesday, August 17, 2021 @ 7:30 p.m. online

Attendees: Drew Simcox, Barbara Latsios, Eric Tysarczyk, Rick Turnbull, Adam Terranova, Kate Stickel, Jeremy Beha, Rob Cohen, Rich Caesar, and guest Karen Samulenas

Absent: Victor Cortese, and, Commissioner Larry Holmes,

Adam called the meeting to order at 7:32 pm.

Approval of Minutes:

The June meeting minutes were approved with no changes or corrections.

Public Comment:

No public comments.

Financial:

We are realizing a profit. Even though there are limited public sessions over the last few weeks they have contributed to the income. Income has also increased slightly as attendance increases in several of the programs and activities.

Operations:

Adam offered a comment that some employees need training for the operation of the Zamboni.

The descant wheel is not operating at full capacity. Rich contacted and worked with Elliott Lewis to identify deficiency of the part. Once the Commissioners approve the repair the parts will be ordered. The repair will be scheduled when the parts arrive, and it is expected that could be 6 to 8 weeks.

With the failure of the descant wheel, Adam suggested that we purchase and warehouse some critical, long lead time parts for equipment and repair parts that are past, or approaching, the end of their life expectancy. Rick is currently working on a list of items that would qualify. This would include motors, pumps, cooling towers, chiller parts, compressors, dehumidifier, etc. Rick also indicated that there are some systems that are redundant so we would not need parts-on-hand for those systems. It was commented that there are some parts that are cost prohibitive to keep in stock. Rich asked if we could ask the Township to assist with a new engineering report. He will send an email to formally request assistance from the Township.

Adam requested that we revisit the creation and use of a written operations guide and a cleaning checklist. Rick will follow up and report back to the committee.

The topic of standardized signage is moving slowly but still in progress. Rick will conduct a study of what signs currently exists and report back to the group. We can then discuss how to standardize. At the previous meeting Jeremy suggested that the "Timeline for skaters" be updated and used in lieu of social media posts until the Township allows updated information of their site. He suggested adding price and length of programs to the information. He has received positive feedback and the information is an excellent source for parents looking to start their children in a skating program. He will work on updating the timeline. This should also be included as part of standardizing of our signage.

Drew has taken photos of the front and side and has enlisted the assistance of his graphics group to assist in logo development. Hopefully next month we will have a concept and we can approve and move forward. Adam dropped off samples of materials that can be used for the window graphics.

Rick reported that the cracked glass above doors needs to be addressed. They can be repaired or replaced but we should consider covered the area above the doors with graphics. All remaining glass should be tinted to minimize the penetration of sun into the building.

With the installation of the new automatic doors, it was necessary to reexamine the emergency egress requirements for the building. Rick spoke to the Township and was reassured that we are still compliant. Rick was also speaking with the Township to determine if the manual doors to the right and left of the automatic doors can be deactivated and still be compliant with the egress plan and floor load capacity for egress. He is waiting to hear back from the Township and will report back to the Committee at the next meeting.

Some concrete has been repaired in the front plaza and new benches have been ordered and should be installed at the time of arrival.

With the restrictions for a lighted sign it is the recommendation of the Committee that we do not install a new sign in the front of the building. Instead we should consider investing those funds in the appearance of the front of the building.

The locker rooms are open, and we need to look at upgrades for appearance and safety. Rich will be stopping by the Skatium within the next few weeks to take measurements of the locker rooms and shower rooms and make suggestions for improvements.

The new air curtains arrived, and it was discovered that they were delivered for the wrong voltage. They were reordered and will be scheduled for installation when they arrive.

Tenant Update:

No report.

Marketing:

Adam requested more public sessions. Rick commented that sessions will increase as we approach the fall season. Adam asked Rick to examine and consider the increase before the fall season. It was discussed that there are other programs that we offer that are considered public sessions with limited capacity and should be included as such. For example, freestyle through the skating club could provide additional public access. Adam will speak to Kristen to rename the session for more clarity.

Old Business:

Adam and Rich are still planning to update the previous space utilization study, improvement ideas, and renovation plans that were created a few years ago.

Members brought up the replacement of the sign with the team organizations on it and in addition the "Stretch Funeral Home" clock should be changed. It was suggested that perhaps Skatium management approach Stretch management and inquire as to whether they would be interested in purchasing the new sign and a new LED clock.

Also, a follow-up with Commissioner Larry Holmes is still required regarding the recent issues with posting information on the website and managing social media accounts to keep them up to date in a timely manner. Larry was to perform some research on how to manage the accounts more efficiently.

Drew and other members of the Board discussed the multiple absences of members of the Board. It is difficult to conduct appropriate Board meetings when there are more members absent than present. Several Board members have been approached by interested residents who want to participate on the Board. Consideration of interested resident should be given to current members who are absent more than three times in a year. Drew sent out the link for the meetings and has added it to the "Google Calendar."

New Business:

Adam suggested that we revisit Solar panels. Rich commented that we investigated solar panels several years ago, but rebates, credits, incentives, and programs were limited and not cost affective at that time. However, there may now be incentives, incentives, and grants that we can leverage through the Township, so we agreed to explore some options. The age, integrity, and remaining life expectancy of the roof would also need to be considered before solar panels would be installed.

Adam asked Rich to include the Committee Members Terms and Rich agreed to republish the list. They are listed below:

Ice Skating Rink Advisory Board

- *Richard Caesar (Dec. 2021)
- * Robert Cohen (Dec. 2022)
- * Kate Stickel (Dec. 2022)
- * Adam Terranova (Dec. 2022)
- * Barbara Latsios (Dec. 2021)
- * Eric Tysarczyk (Dec. 2021)
- * Andrew Simcox (Dec. 2021)
- * Jeremy Beha (Dec. 2021)
- * Victor Cortese (Dec. 2021)

Drew noticed some of the rubber mats have separated. Rick will address the issues and install fillers if necessary.

The automatic door operator on side door appears to have an area that is not finished and requires a trim piece or filler panel. Rick commented that the trim or filler plate will be added once the new air curtain is installed.

Adam adjourned the meeting at 8:37 p.m.

The next Meeting is scheduled for: Tuesday, August 17, 2021 @ 7:30 p.m.

Respectfully Submitted

Rich Caesar